



October 16, 2023

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
474 Broadway  
9:00 AM

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Jason Golub, Commissioner of Public Works  
Jim Montagnino, Commissioner of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner of Finance  
Joe O'Neill, Deputy Commissioner of Public Works  
Jason Tetu, Deputy Commissioner of Public Safety

**EXCUSED:** Stacy Connors, Deputy Commissioner of Accounts  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 9:04 a.m.

**PRESENTATION**

1. New City Welcome Signage – Mayor Kim advised Supervisor Matt Veitch will present.
2. Missing Links Sidewalk Project – Mayor Kim advised Jenn Dunn will present.

**SUPERVISORS**

Mayor Kim advised of the following items the supervisors have on their agenda:

Matt Veitch

1. Funding for New Historical Markers
2. Funding for Frederick Allen Lodge Kitchen
3. South Broadway Sewer Extension
4. Preliminary Saratoga County Budget Schedule

Tara Gaston

1. Narcan Training
2. Saratoga County Budget
3. Code Blue

**PUBLIC HEARINGS**

1. 2023 Comprehensive Budget – no comments.

Mayor Kim advised there may be an executive session tomorrow evening.

### **CONSENT AGENDA**

1. Approval of 10/3/2023 City Council Meeting Minutes
2. Approval of 9/29/2023 Pre-Agenda Meeting Minutes
3. Approve Mid-Warrant 2023, 23MWOCT1 \$70,388.28
4. Approve Mid-Warrant 2023, 23MWOCT2 \$477,706.00
5. Approve Warrant 2023, 23OCT2 \$1,488,001.02
6. Approve Payroll 10/06/2023 \$711,367.48
7. Approve Payroll 10/13/2023 \$474,081.42
8. Approve Budget Transfers – Regular
9. Approve Budget Amendments - Regular

No comments.

### **MAYOR'S DEPARTMENT**

Announcement: Recreation Department Completes Westside Destination Playground at Veteran's Memorial Park

Mayor Kim advised a ribbon cutting ceremony will be held this week.

Announcement: Meeting Schedule for Restorative Justice Panel

Mayor Kim advised the first meeting of the Restorative Justice Panel was held last week. The panel has provided a full schedule of their meetings that he will share tomorrow evening.

Announcement: Set Public Hearing: Amend Chapter 225 – Remove Time Limit Parking on Joseph Street

Mayor Kim advised they are setting a public hearing to hear the residents of Joseph Street. Some residents have come to the Council to have the signs removed from Joseph Street only and other residents want to keep the signs.

Announcement: Halloween Skate and Winter Registration

No comments.

Announcement: City Hall Trick-Or-Treat Tuesday, October 31<sup>st</sup> 3 p.m. – 5 p.m.

Mayor Kim advised he is asking each department to be open for trick-or-treaters.

Discussion and Vote: Resolution Declaring the City of Saratoga Springs a Safe Haven for Trans Youth

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with the Towne Law Firm to Conduct Workplace Investigation

No comments.

Discussion and Vote: Authorization for Mayor to sign Contract with SHI to allow the City to Retain Text Messages from All City Cell Phones

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum Two with Carousel Industries

No comments.

Discussion and Vote: Authorization for the Mayor to Sign NYS DOH Renewal

No comments.

Discussion and Vote: Authorization for Mayor to Sign Visitors Center Management Agreement

Mayor Kim advised this agreement is with Discover Saratoga.

Mayor Kim advised he may be adding one item to his agenda. If so, he will let the Council and public know.

## **ACCOUNTS DEPARTMENT**

Announcement: Business Milestones

Commissioner Moran pulled this item from his agenda, as he has no milestones to report.

Announcement: Special Events

No comments.

Appointment: Lynn Keating to Complete Streets

No comments.

Announcement: Short Term Rental Update

Commissioner Moran stated bid results have been received to create a short-term rental registry.

Award of Bid: Casino Parlor and Bar Room Plaster Restoration to PCC Contracting, Inc.

No comments.

Commissioner Moran advised he is adding the following items: Announcement: Early Voting and Set a Public Hearing to amend Chapter 136 of the City Code. Commissioner Moran stated his department is trying to tighten up the wording and remove the sunset clause. The outdoor dining program has been successful and the City is realizing revenue from the program.

## **FINANCE DEPARTMENT**

Announcement: Update on City Finances

Commissioner Sanghvi stated the audited financial statement is completed.

Set Public Hearing: Comprehensive Budget for 11/08/2023 Council Meeting

No comments.

Discussion and Vote: Update to City Finance Manual

Commissioner Sanghvi advised this item was carried forward from the last City Council meeting.

Discussion and Vote: Budget Transfers – Insurance

No comments.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comments.

Discussion and Vote: Budget Amendments - Benefits

No comments.

Discussion and Vote: Budget Amendments – Fund Balance

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with PCC Contracting, Inc. for Canfield Casino Restoration Project

No comments.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Ferrario Chrysler Dodge Jeep

Commissioner Montagnino advised this is to purchase a Police Department vehicle.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Stilsing Electric Company

Commissioner Montagnino advised this is a piggyback contract from the County for traffic signal repairs.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Amchar

Commissioner Montagnino advised this is for weapons purchase on state contract.

Announcement: Darryl Mount Verdict

Commissioner Montagnino advised if there is no verdict, there would not be an announcement.

Commissioner Montagnino advised he is adding – discussion and vote to waive the fees for additional patrol of Jewish houses of worship.

## **EXECUTIVE SESSION**

**Mayor Kim moved and Commissioner Moran seconded to move into executive session to discuss the Darryl Mount trial at 9:17 a.m.**

**Ayes – All (Commissioner Moran, Commissioner Sanghvi, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays - 0**

Council returned at 9:27 a.m.

Mayor Kim announced no decisions were made during executive session to report to the public.

## **ADJOURN**

**Commissioner Sanghvi moved and Commissioner Montagnino seconded to adjourn the meeting at 9:28 a.m.**

**Ayes – All (Commissioner Moran, Commissioner Sanghvi, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays - 0**

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved: 11/08/2023  
Vote: 5 - 0