PRESIDENT: MARK CACOZZA, CHAIRPERSON
NURIT SONNENSCHEN, COMMISSIONER
DAVID SNYDER, COMMISSIONER

CHAIRPERSON CACOZZA CALLED THE MEETING TO ORDER AT 9:37am and opened the public comment section. There being no one wishing to speak, Chair Cacozza closed the public comment section at 9:37am.

Commissioner Sonnenschein made a motion to adjourn the discussion and vote of the September Regular Meeting Minutes. Seconded by Commissioner Snyder. Motion carries unanimously.

DPW
Commissioner Sonnenschein made a motion to approve the following Labor Class Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Andrew McCormick, Laborer, Effective 10/21/19 – 01/31/20
Nicholas Murray, Laborer, Effective 10/15/19 – 01/31/20

Commissioner Sonnenschein made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Blaise Wile, Maintenance Mechanic, Effective 10/06/19
Sean Geraghty, Motor Equipment Operator, Effective 09/30/19

PUBLIC SAFETY
Commissioner Sonnenschein made a motion to approve the following Temporary Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.


LIBRARY
Commissioner Sonnenschein made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Amy Williams, Library Clerk (Part Time), Effective 10/17/19

Commissioner Sonnenschein made a motion to approve the following Completed Probationary Period(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Jean Tranchina, Library Building Monitor, Effective 08/29/19

MAYOR
After a brief discussion on the Proposed Revisions to the Assistant Building Inspector Job Specification, Commissioner Snyder made a motion to approve the proposed revisions, as amended. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

RECREATION
Chairperson Cacozza made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Emma Hoffer, Recreation Assistant, Effective 10/26/19
Emma Spadaro, Recreation Assistant, Effective 10/19/19
Deontae’ Q. Bennett, Recreation Leader, Effective 10/19/19
Joshua Foley, Recreation Leader, Effective 10/19/19
Amare Hawkins, Recreation Leader, Effective 10/19/19
Aiden O’Neil, Recreation Leader, Effective 10/19/19
Olivia Shapior, Recreation Leader, Effective 11/23/19
Stephen Porto, Youth Parker Coordinator, Effective 10/07/19 – 11/01/19
SCHOOL
After a brief discussion on the Proposed Revisions to the Director of Transportation Job Specification, Commissioner Snyder made a motion to approve the proposed revisions as amended. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Commissioner Sonnenschein made a motion to approve the following, en bloc. Seconded by Commissioner Snyder. Motion carries unanimously.

Labor Class Appointment(s)
- Jodie Burton: Food Service Helper, Effective 10/30/19
- Jamie Duffney: School Monitor, Effective 09/23/19 – 09/23/20
- Patricia D’Addio: School Monitor, Effective 09/30/19 – 09/30/20
- Penny Davis: School Monitor, Effective 10/04/19 – 10/04/20
- Laura Strainer: School Monitor, Effective 09/27/19 – 10/07/20

Non Competitive Class Appointment(s)
- Rebecca Helm: Clerk (part time), Effective 09/23/19 – 09/23/20
- Teacher Aide, Effective 09/23/19 – 09/23/20
- Margaret Sawyer: Registered Professional Nurse, Effective 09/12/19 – 09/12/20
- Mary Katherine Sherman: Registered Professional Nurse, Effective 09/16/19 – 09/16/20
- Amanda DeWein: School Bus Driver, Effective 10/02/19 – 10/02/20
- Marlonna Hubinsky: School Bus Driver, Effective 10/02/19 – 10/02/20
- Manuel Matas: School Bus Driver, Effective 10/07/19 – 10/07/20
- Jamie Duffney: Teacher Aide, Effective 09/23/19 – 09/23/20
- Rachael Emmitt: Teacher Aide, Effective 09/27/19
- Natalie Gerardi: Teacher Aide, Effective 09/23/19 – 09/23/20
- Sarah Greco: Teacher Aide, Effective 09/27/19
- Yu-Hsuan Tsai: Teacher Aide, Effective 10/07/19 – 10/07/20

Completed Probationary Period(s)
- Michael Famiano: Custodian, Effective 08/20/19
- Brooke Thornhill: Food Service Cashier, Effective 09/20/19
- Alex Frolish: Head Custodian, Effective 08/22/19
- Gerald Freedman: School Bus Driver, Effective 09/28/19
- Kelly Hayes: School Bus Driver, Effective 09/28/19
- Darva Sanagelo: School Bus Driver, Effective 09/14/19
- Michael Scarnici: School Bus Driver, Effective 09/13/19
- Sandra Fecura: Teacher Aide, Effective 10/07/19
- Laura Rathbun: Teacher Aide, Effective 09/19/19

Leave of Absence(s)
- Katherine Hopper: Keyboard Specialist, Effective 10/30/19 – 12/10/19

CIVIL SERVICE
Commissioner Sonnenschein made a motion to approve the following Temporary Appointment(s). Seconded by Commissioner Snyder. Motion carries unanimously.

Mary Peterson: Clerk (part time), Effective 09/28/19 – 09/29/19
10/19/19 – 10/20/19

Establish Eligible List(s)
Fire Captain #71-025

Permanent Appointment(s) from Eligible Lists
- Assistant Building and Construction Inspector #65-621 – John Barney 09/28/19
- Assistant Building and Construction Inspector #65-621 – Richard Tiersch 09/28/19
- Code Enforcement Technician #63-311 – Julian Fonseca 10/12/19
- Code Enforcement Technician #63-311 – Jeanna Fritz 10/13/19
- Keyboard Specialist #10-419 - Julia Destino 09/27/19
- Zoning and Building Inspector #69-379 – Patrick Cogan 09/28/19
Exam Announcement(s)
Assistant Fire Chief #74-212 (12/14/19)
Battalion Fire Chief #72-518

Vacancy Announcement(s)
Assistant Building Inspector – Provisional
Information Technology Support Technician – Provisional
Laborer – Tree Crew
Senior Account Clerk – Provisional

Discuss Recently Administered Exams
Animal Control/Parking Enforcement Officer #66-374 10/19/19
Deputy Registrar of Vital Statistics #66-365 10/19/19
Engineering Technician #67-555 09/28/19
Parking Enforcement Officer #63-388 10/19/19
Police Lieutenant #74-654 10/19/19
Senior Clerk #68-342 10/19/19
Senior Engineering Technician (OC) #60-849 09/28/19
Senior Engineering Technician (Promotional) #70-242 09/28/19
Senior Typist (OC) #22-219 09/28/19
Senior Typist (Promotional) #70-219 09/28/19
Utilities Clerk #69-383 10/19/19
Water Treatment Plant Operator Trainee #619 09/28/19

Discuss Upcoming Exam(s)
Firefighter #64-362 Physical Fitness and CPAT Exams 10/26/19

Exams Ordered
Arborist
Assistant Building and Construction Inspector
Assistant Building Inspector (OC and Promo)
Assistant City Engineer
Environmental Services Manager
Finance Coordinator
City Engineer (OC and Promo)
Head Custodian
Head School Grounds Monitor
Human Resource Specialist
Modernization Coordinator
Police Department Records Management Clerk
Program Coordinator
Public works Office Supervisor (OC and Promo)
Senior Account Clerk
Survey Auto Cad Technician
Traffic Control Maintainer
Water Meter Service Worker

Discuss 2020 Civil Service Budget

Chairperson Cacozza made a motion to close the October 2019. Seconded by Commissioner Sonnenschein. Motion unanimously carries. Meeting closed at 10:22am.

Prepared by: Corissa Salvo, Civil Service Coordinator – Approved ___11/19/19________

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