



October 31, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Department of Public Works
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, Department of Public Works
Jason Tetu, Deputy Commissioner, Department of Public Safety

EXCUSED: Minita Sanghvi, Commissioner of Finance

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:02 a.m.

PUBLIC HEARING

1. 2023 Comprehensive Budget – no comments.
2. ADA Transition Plan – no comments.
3. Amend Chapter 136 – Outdoor Dining to Include Design Review Board – no comments.
4. Weibel Avenue PUD Amendment – no comments.

Mayor Kim advised a presentation on the ADA Transition Plan will be added to the agenda.

CONSENT AGENDA

1. Approval of 10/4/2022 Pre-Agenda Meeting Minutes
2. Approval of 10/6/2022 City Council Meeting Minutes
3. Approval of 9/20/2022 City Council Meeting Minutes
4. Approval of 9/27/2022 UDO Workshop Minutes
5. Approve Budget Amendments – Regular
6. Approve Budget Transfers - Regular
7. Approve Payroll 10/21/2022 \$673,980.41
8. Approve Payroll 10/28/2022 \$560,639.31
9. Approve Warrant 2022 22NOV1 \$1,649,788.57
10. Approve Warrant 2022 MWOCT3 \$64,299.90

No comments.

MAYOR'S DEPARTMENT

Announcement: Beaver Pond Workshop November 2 at 5:30 p.m.

Mayor Kim advised this workshop will be handled as a public hearing. A majority of the City Council will be in attendance.

Discussion and Vote: Beaver Pond Village Letter of Credit

No comments.

Discussion and Vote: Authorization to Pay Invoice to Goldberger & Kremer in the Amount of \$3,298.00

No comments.

Discussion and Vote: Authorization to Pay Invoice to Goldberger & Kremer in the Amount of \$4,046.00

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Goldberger and Kremmer

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Miller, Mannix, Schachner & Hafner, LLC

No comments.

Discussion and Vote: City Council to Adopt Phase 2 for ADA Transition Plan

No comments.

Discussion and Vote: Mayor to Sign Rifenburg Change Order

No comments.

Discussion and Vote: Request for Ice Fee Waiver

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Allegion Access Technologies f/k/a Stanley Access Technologies, LLC

No comments.

Announcement: Proposed 2023 City Council Meeting Dates

Commissioner Moran stated he supports the dates that fall on actual City Council meeting dates, which are Election Day and the Fourth of July.

ACCOUNTS DEPARTMENT

Discussion and Vote: Merit for Review to City and County Planning Boards for Comprehensive Plan Amendment for Liberty Affordable Housing Project

Commissioner Moran advised he circulated a document on this as they are looking for direction of how to do this. This is being brought to the City Council for discussion and vote on merit to review map change to the Comprehensive Plan.

Tony Izzo, city attorney, advised it is best practice to bring forward any possible change to the Comprehensive Plan.

Discussion and Vote: Amend Chapter 136 of the City Code to Include Design Review Board for Review of Locations

No comments.

Award of Bid: Ice Rink Doors Replacement to Allegion Access Technologies, LLC

Commissioner Moran stated this item will need to come before Mayor Kim's agenda number 10.

Set Public Hearing: Amend Chapter 212-24 of the City Code for Senior Citizen Tax Exemptions

Commissioner Moran stated the Assessment Department has the ability to adjust senior citizen tax exemptions.

Announcement: The Link at SOBRO Housing Development Fund Company PILOT

Commissioner Moran advised he is removing the pilot and putting this parcel back on the assessment roll and the project is no longer viable.

Announcement: Short Term Rental Workshop #2 November 17, 2022

No comments.

Announcement: Special Events

No comments.

Commissioner Moran added an item to his agenda: Announcement: Special Recognition Amy Ryan.

FINANCE DEPARTMENT

Mayor Kim read Commissioner Sanghvi's agenda in her absence.

Discussion and Vote: Authorization for Mayor to Sign Contract with Mimecast/SHI in the Amount of \$14,666.40

Mayor Kim advised this contract is for cyber security.

Discussion and Vote: Authorization for Mayor to Sign Contract with Vertiv Corporation in the Amount of \$9,560.81 for Server Maintenance

No comments.

Discussion and Vote: Budget Amendments – City Center

No comments.

Discussion and Vote: Budget Amendments – Payroll & Benefits

No comments.

Discussion and Vote: Budget Transfers Payroll & Benefits

No comments.

Discussion and Vote: 2021 Excess Fund Balance Recommendations and Water and Sewer Deficit Recommendations

No comments.

Update: City Finances

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dell in the Amount of \$31,681.80 for Microsoft 365

No comments.

Mayor Kim advised Commissioner Sanghvi will be adding an item to her agenda – Update: Participatory Budgeting.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the mayor to Sign Contract with Oneida Any Aa, LLC (DBA Nye Ford) for a 2022 Ford Escape SEL AWD

Commissioner Golub advised this item will need to be done prior to the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #140061 to Oneida Any Am, LLC (DBA Nye Ford) in the Amount of \$36,120.00

Commissioner Golub advised this item will need to go before the Consent Agenda.

Discussion and Vote: Authorization for Mayor to Sign Contract with Tompkins Ecological Services for Beaver Trapping

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Milton Cat for Generator Maintenance

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Jack Farrelly Company to Provide Re-install Water Line Stop for 24" Gear Reduction Valve Replacement Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with CFI Contracting, Inc. to Provide General Construction for Excelsior Springs Pump Station

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Palette Stone Crop. For Crushed Stone

No comments.

Discussion and Vote: 2022 Paving Program (pending attachment)

Commissioner Golub advised this item will be changed to discussion.

Commissioner Moran advised he might need additional information on item number three.

Commissioner Golub advised that is for trapping around a tributary.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization to Pay Invoice to Mohawk Chevrolet in the Amount of \$1,140

Commissioner Montagnino advised this is for diagnostic work done on a police car.

Discussion and Vote: Authorization for the Mayor to Sign the EZ Pass Application

Commissioner Montagnino advised this is for the investigators to use.

Discussion and Vote: Authorization for the Mayor to Sign License Agreement with the Saratoga Springs PBA for the Use of the PBA Range and Building for Police Department Training

Commissioner Montagnino advised the use of the PBA range will save in overtime costs due to travel to and from training facilities.

Discussion and Vote: Authorization to Pay Invoice to Mikayla Tougas for Mileage Reimbursement in the Amount of \$407.16

Commissioner Montagnino advised this is for travel of a firefighter to and from the academy. This item is coming before the City Council for approval of payment as it is over 30 days.

Supervisors

Matt Veitch

1. Appointment to the Cannabis Committee
2. Saratoga County Budget Schedule.

Tara Gaston

1. Public Health Update
2. Voting Information
3. Appointment to the Cannabis Committee

ADJOURN

Commissioner Montagnino moved and Commissioner Moran seconded to adjourn the meeting at 10:20 a.m.

Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)

Nays – 0

Absent - Commissioner Sanghvi

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved:

Vote:

DRAFT