November 19, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:45 p.m. – P.H. – 2020 Comprehensive Budget
P.H. – Amend Chapter 222 – Vacant Buildings
P.H. – Amend Chapter 225 – Handicap Parking
P.H. – Amend Chapter 225 – Parking in Bicycle Lanes
P.H. – Amend Chapter 225 – Regent Street and Marion Place
P.H. – Amend Chapter 75 - Bicycles

7:00 PM
CALL TO ORDER
ROLL CALL
SALUTE TO FLAG
PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA
1. Approval of 10/24/19 Budget Workshop Minutes
2. Approval of 11/4/19 City Council Meeting Minutes
3. Approval of 11/4/19 City Council Meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 11/08/19 $536,709.20
7. Approve Payroll 11/15/19 $555,438.68

MAYOR'S DEPARTMENT
1. Announcement: City Hall Operations - Scheduled Power Outage – Tuesday, November 26, 2019
2. Announcement: Thank You to Steve Godlewski, Complete Streets Advisory Board
3. Announcement: New Plumbing Permit Fees and Certification Process
4. Announcement: U.S. Census Bureau Hiring – Temporary Staff for 2020 Census
5. Appointment: Complete Streets
6. Appointment: Climate Smart Committee
7. Appointments: Community Development Citizens Advisory Committee
8. Discussion and Vote: Authorization for Mayor to Sign Electronic Office Products, Inc., Maintenance Agreement Renewal Form
9. Discussion and Vote: Authorization for Mayor to Sign Contract with Star Radio
10. Discussion and Vote: Approval to Pay Invoices #0255631-00, 0255632-CR, 0255761-00, 0256263-00, 0256249-00 in the Total Amount $2,354.35 to Duke Concrete Products DBA Arnan Development Corporation for the Jonathan Noonan Dugout Project at Veterans Memorial Park
11. Discussion and Vote: Approval to Pay Invoices #1911-297729, #1911-006001, 1911-023769, 1911-023505, & #1911-296034 in the Total Amount of $2,883.17 to Curtis Lumber for the Jonathan Noonan Dugout Project at Veterans Memorial Park
12. Discussion and Vote: Resolution Authorizing the City of Saratoga Springs New York to Opt Out of the Negotiation Class in "In Re: National Prescription Opiate Litigation"
13. Discussion and Vote: Authorization for Mayor to Sign PILOT Agreement Between City of Saratoga Springs, Allendale Housing Development Fund Company, Inc., Allendale, LP, Saratoga Affordable Housing Group, and PAAB Properties, LLC
15. Set Public Hearing: To Amend City Code Chapter 118-4(I) RE: Permit Time-Frame

ACCOUNTS DEPARTMENT
1. Discussion and Vote: Approval of Multi-Jurisdictional Hazard Mitigation Plan Resolution

FINANCE DEPARTMENT
1. Appointment: Climate Smart Committee
2. Discussion and Vote: 2018 Fund Balance Recommendations – Water and Sewer Funds
3. Discussion and Vote: 2020 Budget
4. Discussion and Vote: Authorization for the Mayor to Sign Addendum Three with Mesick Cohen Wilson Baker Architects
5. Discussion and Vote: Budget Transfer - Contingency
6. Discussion and Vote: Budget Amendment – Payroll (Increase)
7. Discussion and Vote: Budget Transfer – Payroll

PUBLIC WORKS DEPARTMENT
1. Discussion and Vote: Approval to Pay Invoice #19-24697-A in the Amount of $650.00 to Alpine Environmental for Air Quality Testing at the Senior Center
2. Discussion and Vote: Authorization for Mayor to Sign Consent Order #7602 in the Amount of $2,500 to Department of Public Service
3. Discussion and Vote: Approval to Pay Invoice #64943 in the Amount of $30,000 to CPL for City Hall Renovation Project Rebid Proposal
4. Discussion and Vote: Approval to Pay Additional $2,755.00 to Care Environmental for Additional Cost Incurred during Household Hazardous Waste Day Event
5. Discussion and Vote: Approval to Pay Three Invoices #0407111, #0410140, and #0410146 for $184.00 each to Stone Industries, LLC for Recreation Fields
6. Discussion and Vote: Authorization for Mayor to Sign Addendum Two for City Designated Engineering Services

PUBLIC SAFETY DEPARTMENT
1. Set Public Hearing: To Amend Chapter 148 of the City Code, Noise, with Respect to Decibel Reader Setting
2. Discussion and Vote: Transfer 112 hours of Sick Time
3. Discussion and Vote: To Amend Chapter 222 of the City Code, Vacant Buildings, to Strengthen Enforcement Provisions
4. Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles & Traffic, to Clarify Compliance with State Law
5. Discussion and Vote: To Amend Chapter 75 of the City Code, Bicycles with Respect to Bicycles
6. Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking in Bicycle Lanes
7. Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Seasonal Alternate Side Parking on First Street
8. Discussion and Vote: Approval to Pay Invoice in the Amount of $875.00 to Ambient Environmental, Inc.
9. Set Public Hearing: Public Hearing to Amend Capital Budget for Lake Avenue Fire House Doors

SUPERVISORS

Matt Veitch
1. Nothing at this time.

Tara Gaston
1. Early Voting Report
2. Hidden Heroes Resolution
3. Public Forums
4. Budget Process

ADJOURN
PRESENT:  Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS  

STAFF PRESENT:  Lisa Shields, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Vincent DeLeonardis  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor (arrived 7:37 p.m.)  

EXCUSED:  John Franck, Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
John Daley, Deputy Commissioner, DPS  

RECORDING OF PROCEEDING  
The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS  
2020 Comprehensive Budget  
Mayor Kelly opened the public hearing at 6:46 p.m.  
Commissioner Madigan advised this is the second public hearing for the 2020 Comprehensive Budget. The Council will be voting on this tonight.  
No one spoke.  
Mayor Kelly closed the public hearing at 6:46 p.m.  

Amend Chapter 222 – Vacant Buildings
Mayor Kelly opened the public hearing at 6:46 p.m.
Commissioner Martin stated the purpose of these changes is to strengthen enforcement provisions.
No one spoke.
Mayor Kelly closed the public hearing at 6:47 p.m.

Amend Chapter 225 – Handicap Parking

Mayor Kelly opened the public hearing at 6:47 p.m.
Commissioner Martin advised this will clarify compliance with the state law. The amendment adds language that clarifies any handicapped spaces on private property complies with local and state vehicle and traffic law.
No one spoke.
Mayor Kelly concluded the public hearing at 6:48 p.m. and left it open.

**See Public Safety Agenda – Commissioner Martin closed public hearing during his agenda.

Amend Chapter 225 – Parking in Bicycle Lanes

Mayor Kelly opened the public hearing at 6:48 p.m.
Commissioner Martin advised this will prohibit parking in bicycle lanes.
David Torres of Saratoga Springs stated it was a surprise to him that the bike lanes were put in on Lake Avenue. He has safety concerns regarding the bike lanes. The road conditions are not the greatest and he has a pool of water in front of his house in the winter that freezes up. They can no longer put yard debris on the streets like other residents. He submitted a petition to the Council (attached) opposing the bike lanes on Lake Avenue. If they are not going to receive the same services of other residents, they should see a reduction in their taxes.
Michele Torres of Saratoga Springs stated she spoke about this earlier in the year on this. Our lack of parking is huge and we have nowhere for our guests to park. The big thing here is safety. She has seen countless accidents on Lake Avenue before the bike lanes were put in.
Mayor Kelly closed the public hearing at 6:55 p.m.

Amend Chapter 225 – Regent Street and Marion Place

Mayor Kelly opened the public hearing at 6:55 p.m.
Commissioner Martin advised this will make it safer for the children when being dropped off and picked up at the school. This is going to be accomplished by executive order rather than Council vote.
Michael Levy of 28 Marion Place stated they are ok with the administrative order as a neighborhood as long as there is a sunset date of 6/26/20. There should be a more permanent fix to this problem.
Mayor Kelly closed the public hearing at 6:58 p.m.
Amend Chapter 75 – Bicycles

Mayor Kelly opened the public hearing at 6:58 p.m.

Commissioner Martin advised this is an amendment to remove requirement that the Chief of Police issue a license for all bicycles and prohibit bicycles on sidewalks in the downtown area.

No one spoke.

Mayor Kelly closed the public hearing at 7:00 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

Richard Bryan of 138 Church Street stated the City has always been welcoming. Since moving here 6 years ago, this experience has been lacking. He has been met with obstruction, complete disrespect and disregard. He has yet to have a positive interaction with the City Hall staff; all interactions have been negative.

Mayor Kelly stated her staff has done a stellar job. This is more than what is being identified at the microphone.

Mayor Kelly closed the public comment period at 7:04 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:
1. Approval of 10/24/19 Budget Workshop Minutes
2. Approval of 11/4/19 City Council Meeting Minutes
3. Approval of 11/4/19 City Council Meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 11/08/19 $536,709.20
7. Approve Payroll 11/15/19 $555,438.68

Ayes – All

MAYOR’S DEPARTMENT

Announcement: City Hall Operations - Scheduled Power Outage – Tuesday, November 26, 2019
Mayor Kelly announced there will be no power at City Hall on Tuesday, November 26, 2019. Therefore, there will be no phones or computers at the Recreation Center. Departments will have limited abilities that day.

Announcement: Thank You to Steve Godlewski, Complete Streets Advisory Board

Mayor Kelly thanked Steve Godlewski for 7 years of service on the Complete Streets Advisory Board.

Announcement: New Plumbing Permit Fees and Certification Process

Mayor Kelly announced qualified plumbers in other neighboring municipalities to apply for plumbing permits and to work in Saratoga Springs. There is no change to this. They will begin accepting applications for master plumber certification in December. The first exam is targeted for February 2020. The application can be found on the City’s website.

Announcement: U.S. Census Bureau Hiring – Temporary Staff for 2020 Census

Mayor Kelly announced the U.S. Census Bureau is hiring temporary staff for the 2020 census. Any interested person can apply via www.2020census.gov/jobs.

Appointment: Complete Streets

Mayor Kelly appointed Timothy Barnett to the Complete Streets Committee for the term 11/19/19 - 7/1/20.

Appointment: Climate Smart Committee

Mayor Kelly re-appointed Rayna Caldwell to the Climate Smart Committee for the term 11/19/19 – 11/18/22.

Appointments: Community Development Citizens Advisory Committee

Mayor Kelly re-appointed Linda Harvey-Opitek, Joyce Bouyea, and Michelle Roddy and a new appointee of Jeffrey Winacott to the Community Development Citizens Advisory Committee for the term 7/1/19 – 6/30/22.

Discussion and Vote: Authorization for Mayor to Sign Electronic Office Products, Inc., Maintenance Agreement Renewal Form (19-548)

Mayor Kelly advised this is for the Recreation Center copier.

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign Electronic Office Products, Inc. maintenance agreement renewal form as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Star Radio (19-549)

Mayor Kelly advised this will allow the Recreation Center to run three ads on the radio. The amount of this agreement is $1,497.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the contract with Star Radio as included with this agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoices #0255631-00, 0255632-CR, 0255761-00, 0256263-00, 0256249-00 in the Total Amount $2,354.35 to Duke Concrete Products DBA Arnan Development Corporation for the Jonathan Noonan Dugout Project at Veterans Memorial Park (19-550)
Mayor Kelly advised this was for the stone to build the Jonathan Noonan Dugouts at Veterans Memorial Park.

Mayor Kelly moved and Commissioner Scirocco seconded to approve payment of invoices #0255631-00, 0255632-CR, 0255761-00, 0256263-00, 0256249-00 in the total amount $2,354.35 to Duke Concrete Products DBA Arnan Development Corporation for the Jonathan Noonan Dugout Project at Veterans Memorial Park as included with the agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoices #1911-297729, #1911-006001, 1911-023769, 1911-023505, & #1911-296034 in the Total Amount of $2,883.17 to Curtis Lumber for the Jonathan Noonan Dugout Project at Veterans Memorial Park (19-551)

Mayor Kelly advised this is for the construction of the Jonathan Noonan Dugout Project at Veterans Memorial Park.

Mayor Kelly moved and Commissioner Scirocco seconded to approve payment of invoices #1911-297729, #1911-006001, 1911-023769, 1911-023505, & #1911-296034 in the total amount of $2,883.17 to Curtis Lumber for the Jonathan Noonan Dugout Project at Veterans Memorial Park.

Ayes – All

Discussion and Vote: Resolution Authorizing the City of Saratoga Springs New York to Opt Out of the Negotiation Class in "In Re: National Prescription Opiate Litigation"

Mayor Kelly pulled this item from her agenda.

Discussion and Vote: Authorization for Mayor to Sign PILOT Agreement Between City of Saratoga Springs, Allendale Housing Development Fund Company, Inc., Allendale, LP, Saratoga Affordable Housing Group, and PAAB Properties, LLC (19-552)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign PILOT agreement between the City of Saratoga Springs, Allendale Housing Development Fund Company, Inc., Allendale, LP, Saratoga Affordable Housing Group, and PAAB Properties, LLC as included with the agenda.

Ayes – All

Set Public Hearing: Preliminary Unified Development Ordinance (UDO) Draft Zoning Map

Mayor Kelly set a public hearing for December 3, 2019 at 6:30 p.m.

Set Public Hearing: To Amend City Code Chapter 118-4(l) RE: Permit Time Frame

Mayor Kelly set a public hearing for December 3, 2019 at 6:30 p.m.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Multi-Jurisdictional Hazard Mitigation Plan Resolution (19-553)

Commissioner Madigan covered Commissioner Franck’s agenda in his absence.

Commissioner Madigan advised the NYS Division of Homeland Security and Emergency services has approved the Saratoga County multi-jurisdictional Hazard Mitigation Plan pending approval by the
participating municipalities. The Saratoga County Board of Supervisors has approved the plan. The City will be eligible for FEMA Hazard Mitigation assistance once the City Council adopts the plan and it is recorded by the NYS Division of Homeland Security and Emergency Services Region II Office.

The resolution is as follows:

A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NEW YORK
WHEREAS, the City of Saratoga Springs, with the assistance of the Saratoga County Office of Emergency Services, has reviewed the information in the Saratoga County Multi-Jurisdictional All Hazard Mitigation Plan; and
WHEREAS, said County Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and
WHEREAS, the City of Saratoga Springs is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and
WHEREAS, the City of Saratoga Springs has reviewed the plan and affirms that the Plan will be updated no less than every five years; NOW, THEREFORE, BE IT RESOLVED that this City Council hereby adopts the Saratoga County Multi-Jurisdictional All Hazard Mitigation Plan as this jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Commissioner Madigan moved and Commissioner Martin seconded to adopt the multi-jurisdictional Hazard Mitigation Plan Resolution as attached to the agenda.

Ayes - All

FINANCE DEPARTMENT

Appointment: Climate Smart Committee

Commissioner Madigan appointed Dr. Lale Davidson to the Climate Smart Committee for the term 11/19/19 – 12/18/21.

Discussion and Vote: 2018 Fund Balance Recommendations – Water and Sewer Funds (19-554)

Commissioner Madigan stated the amount of the fund balance exceeding 25% was $783,000 for the water fund and $244,000 for the sewer fund. She is recommending these funds be used for projects in the 2020 capital budget. She recommended the following:

Water:
• Fund the “Elevator Replacement, Intake Valve Replacement, Filter Room Work, and Sprinklers” all at the Water Treatment Plant from the Water Fund excess fund balance in the amount of $783,006.

Sewer:
• Fund “Sanitary Sewer Main Replacement” from the Sewer Fund excess fund balance in the amount of $243,971.

Commissioner Madigan moved and Commissioner Scirocco seconded to adopt the 2018 fund balance recommendations, water and sewer funds, as included with the agenda.

Ayes – All

Discussion and Vote: 2020 Budget (19-555)

Commissioner Madigan advised there have been three budget workshops with public comment at each one and two public hearings. At the budget workshop held on November 14th, she presented changes to the proposed 2020 comprehensive budget. The summary of changes as well as the 2020 proposed tax rates are attached to the agenda. This 2020 amended budget does not change the overall tax rate presented with the proposed budget. The average percent change in the total tax rates remains at a decrease from 2019 rates of 0.05%. This is the average of the inside district decrease, 0.09%, and the outside district decrease of 0.01% for the outside district.
Department amendments are as follows:

**Mayor’s Department**
- A part-time administrative assistant for the overloaded, much improved City Building Department.
- A small upgrade for the Civil Service Coordinator of $3,000, bringing the total salary to $58,000 per year.
- Increases for local non-profits - Franklin Community Center, Saratoga Center for the Family, and Shelters of Saratoga.
- A mid-year hire of a full time zoning administrator, including wages, social security, health insurance and retirement, has been added to the budget in an amount totaling $43,400.
- Unemployment insurance is being decreased by $11,680 due to a change in anticipated needs.
- Civil Service Department is also getting a part-time clerk to monitor Saturday exams.

**Finance Department**
- IT hardware, software and service contract costs (some due to security protections) in the amount of $107,600.
- A mid-year hire of a full time network support technician to address cyber security, including wages, social security, health insurance and retirement, has been added to the budget totaling $52,600.
- Contingency line is being increased by $123,170 to provide more adequate amounts to cover emergencies, unexpected opportunities, and contract settlements.

**Department of Public Works**
- A junior engineer for the City Engineer’s Department.
- Two new laborers – one for City streets and one for trees.
- Sub-department funding for trail maintenance.
- Increases for salt and sand.
- An additional $20,000 has been added to a tree budget that has remained largely flat since 2013.

**Department of Public Safety**
- One part-time clerk.
- Increased costs for processing parking tickets and ambulance bills.
- Increased costs for Public Safety –IT.
- 2019 hire of a traffic technician.
- One or two new firefighters, including equipment, uniform, and other contractual expenses.
- Two new police hires in January of 2020
- Police vehicle and equipment.

**Accounts Department**
- Additional funds have been included in the Assessment Department for appraisals in the amount of $40,000.

**Recreation Department**
- Software improvements.
- One part-time DPW laborer for the Ice Rinks.
- Funds were reinstated for a part time cleaner and supervision costs at the Recreation Center in amounts totaling $30,800.
- Funds were added in the amount of $3,500 for a service contract to cover the new chiller at the ice rink.

**Commissioner Madigan moved and Commissioner Scirocco seconded to adopt the 2020 proposed amended budget as included with the agenda.**

Ayes – All
Discussion and Vote: Authorization for the Mayor to Sign Addendum Three with Mesick Cohen Wilson Baker Architects (19-556)

Commissioner Madigan advised they will need to provide additional services for construction administration including attendance at pre-bid meetings, coordination with architects and contractors, and provide new specifications.

Commissioner Madigan moved and Commissioner Martin seconded to authorize the mayor to sign addendum three with Mesick Cohen Wilson Baker Architects as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfer – Contingency (19-557)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – contingency as included with this agenda.

Ayes – All

Discussion and Vote: Budget Amendment – Payroll (Increase) (19-558)

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget amendment – payroll as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfer – Payroll (19-559)

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget transfer – payroll as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice #19-24697-A in the Amount of $650.00 to Alpine Environmental for Air Quality Testing at the Senior Center (19-560)

Commissioner Scirocco advised the employees of the Senior Center were concerned there was mold at the entrance of the Senior Center.

Commissioner Scirocco moved and Commissioner Madigan seconded to approve payment of invoice #19-24697-A in the amount of $650.00 to Alpine Environmental for air quality testing at the Senior Center.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Consent Order #7602 in the Amount of $2,500 to Department of Public Service (19-561)

Commissioner Scirocco advised while installing infrastructure, the crew caused a rupture in the line. Dig Safely was called but the line was not identified.

Commissioner Scirocco moved and Mayor Kelly seconded to authorize the mayor to sign consent order #7602 in the amount of $2,500 to the Department of Public Services.
Ayes – All

Discussion and Vote: Approval to Pay Invoice #64943 in the Amount of $30,000 to CPL for City Hall Renovation Project Rebid Proposal (19-562)

Commissioner Scirocco advised when bids were not received for the general contractor and plumbing contracts for the City Hall Renovation Project; a quick re-bid was done. A change order was not obtain due to the urgency.

Commissioner Scirocco moved and Mayor Kelly seconded to approve payment of invoice #64943 in the amount of $30,000 to Clark Patterson Lee for City Hall Renovation Project rebid proposal.

Ayes - All

Discussion and Vote: Approval to Pay Additional $2,755.00 to Care Environmental for Additional Cost Incurred during Household Hazardous Waste Day Event (19-563)

Commissioner Scirocco advised the original agreement was not to exceed $18,000. Due to the fact they didn’t turn any residents away, the amount collected exceeded the original agreement amount.

Commissioner Scirocco moved and Commissioner Madigan seconded to pay additional $2,755 to Care Environmental for additional costs incurred during the Household Hazardous Waste Day event.

Ayes - All

Discussion and Vote: Approval to Pay Three Invoices #0407111, #0410140, and #0410146 for $184.00 each to Stone Industries, LLC for Recreation Fields (19-564)

Commissioner Scirocco advised these invoices are for port-a-johns due to change in scheduling changes.

Commissioner Scirocco moved and Commissioner Martin seconded to approve payment of three invoices #0407111, #0410140, and #0410146 for a total of $552 to Stone Industries, LLC for Recreation Fields.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum Two for City Designated Engineering Services (19-565)

Commissioner Scirocco advised this addendum is for a time extension only to January 21, 2020. DPW is reviewing a new RFP for designated engineers.

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign addendum two to extend the terms of service for the City designated engineering services to January 21, 2020.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: To Amend Chapter 148 of the City Code, Noise, with Respect to Decibel Reader Setting

Commissioner Martin set a public hearing for Tuesday, December 3, 2019 at 6:30 p.m.
Discussion and Vote: Transfer 112 hours of Sick Time (19-566)

Commissioner Martin stated his department is requesting to transfer 112 hours of sick time from one of its employees to another who has exhausted their current leave.

Commissioner Martin moved and Commissioner Scirocco seconded to authorize the transfer of 112 hours sick time from employee #2748 to employee #2466.

Ayes – All

Discussion and Vote: To Amend Chapter 222 of the City Code, Vacant Buildings, to Strengthen Enforcement Provisions (19-567)

Commissioner Martin advised this is to strengthen the enforcement provisions.

Commissioner Martin moved and Commissioner Scirocco seconded to amend Chapter 222 of the City Code, Vacant Structures, to reflect the changes distributed with this agenda.

Ayes – All

Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles & Traffic, to Clarify Compliance with State Law (19-568)

Commissioner Martin advised this change adds language to make it clear that the City’s handicap ordinance is in full compliance with the New York State Vehicle and Traffic Law.

**Commissioner Martin closed public hearing at this time.

Commissioner Martin moved and Commissioner Scirocco seconded to amend Chapter 225 of the City Code, Vehicle and Traffic, to reflect the changes distributed with this agenda.

Ayes – All

Discussion and Vote: To Amend Chapter 75 of the City Code, Bicycles with Respect to Bicycles (19-569)

Commissioner Martin advised this change removes the requirement that the chief of police issue a license for bicycles in the City, prohibits bicycling on sidewalks in the City's downtown, and all bicycles are to obey all City traffic laws.

Commissioner Martin moved and Commissioner Madigan seconded to amend Chapter 75 of the City Code, Bicycles, to reflect the changes distributed with the agenda.

Ayes – All

Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking in Bicycle Lanes (19-570)

Commissioner Martin advised this change will localize the state law of no parking in bike lanes.

Commissioner Martin moved and Commissioner Madigan seconded to amend Chapter 225, of the City Code, Vehicle and Traffic, to reflect the changes distributed with the agenda.

Commissioner Scirocco stated residents have been putting their garbage and yard debris in the bike lanes for years. This is not fair to those residents; as they will not be able to have guests park in front of their house; put debris in front of their houses; or garbage out. He believes it should be left the way it is.
Mayor Kelly stated there has been parking in those lanes for St. Clements for years. She doesn’t feel these people have been treated fairly. This is a tight area. She can’t support this at this time but would like to have this looked at.

**Commissioner Martin tabled this motion.**

**Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Seasonal Alternate Side Parking on First Street**

Commissioner Martin set a public hearing for Tuesday, December 3, 2019 at 6:30 p.m.

**Discussion and Vote: Approval to Pay Invoice in the Amount of $875.00 to Ambient Environmental, Inc. (19-571)**

Commissioner Martin advised this invoice is part of an environmental assessment survey done as part of a case by code enforcement.

**Commissioner Martin moved and Mayor Kelly seconded to approve payment of invoice 2019-5836 to Ambient Environmental, Inc. for an environmental assessment.**

**Ayes - All**

**Set Public Hearing: Public Hearing to Amend Capital Budget for Lake Avenue Fire House Doors**

Commissioner Martin set a public hearing for Tuesday, December 3, 2019 at 6:30 p.m.

**SUPERVISORS**

**Tara Gaston**

**Early Voting Report**

Supervisor Gaston reported early voting was a successful. There were no issues with the new technology.

**Hidden Heroes Resolution**

Supervisor Gaston reported the Board passed a resolution recognizing Saratoga County as a Hidden Heroes Community.

**Public Forums**

Supervisor Gaston reported 11/24 at the lib regarding 2020 county budget from 2 – 4 p.m. and 12/2 from 5 – 7 on county issues.

**Budget Process**

Supervisor Gaston reported at 12/4 public hearing for budget at 4:30 p.m.

**HEAP**

Supervisor Gaston added this item to her agenda. HEAP applications opened November 12th. You can access assistance for paying for fuel and paying to repair or replace heating equipment.
ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 12/3/19
Vote: 5 - 0