

**CITY OF SARATOGA SPRINGS  
OFFICE OF THE COMMISSIONER OF FINANCE  
QUARTERLY FINANCIAL REPORT  
FOR THE QUARTER ENDED  
JUNE 30, 2019**

I respectfully submit to the City Council the Second Quarter Financial Report of 2019 ending June 30. Please note that this report is prepared on a cash basis and no adjustments have been made for receivables or payables.

**REVENUES:**

General Fund Revenues

Property taxes in the General Fund are recognized as revenue for the full amount levied at the time the tax roll is posted to the general ledger and an adjustment is made at year end to defer to future years the amount not collected. The Finance Office has reviewed the payments made as of 06/30/19 and 69% has been collected or \$11,335,047. Last year at this time 73% was collected. Historically collection rates for the second quarter have averaged 70%. Property taxes can be paid in four installments with the first installment due March 1. However, the City offers a discount of 2.25% if the full year is paid on or before March 1. This accounts for the greater than 50% collection rate after only the second due date has passed.

As of 06/30/19 many of the City's larger revenue items are received on a lag, months after they have been earned.

- VLT aid was received on June 30<sup>th</sup> and represents the full payment for the year. The \$2,325,592 received in 2019 was equal to the amount received in 2018.
- Sales Tax figures include only four months since May and June collections are not distributed to the City from NYS Taxation and Finance until July and August, respectively. The amount received as of 06/30/19 was \$4,243,010 and as of 06/30/18 it was \$3,814,814.
- Hotel Occupancy Tax is paid to the City from the County on a quarterly basis. The first quarterly payment for 2019 was received in April. The second will arrive mid-July. At this time Occupancy tax receipts are slightly higher than in 2018 and are expected to meet 2019 adopted budget.
- County surplus distribution, A032-41120, is paid on a quarterly basis too, with the first payment made in April. These amounts are expected to meet the 2019 budget.
- NYRA Admissions Tax is paid annually after the racing season has closed.
- The bulk of Franchise Tax is paid annually, in the last quarter of the year. As of 06/30/19, receipts are consistent with 2018.
- State Aid Revenue sharing is distributed in two installments, September and December, with the largest share received in December. Disbursements are expected to match the budgeted amount.

- Ambulance Transport fees as of 06/30/19 were \$573,894 and were \$694,447 as of 06/30/18. It is not unusual for this revenue to fluctuate since it is a fee based on when services are needed and reimbursements from insurance companies can vary. At this point it appears reimbursements will meet budgeted amounts.
- Mortgage Tax is paid semiannually in May and November. As of June 30<sup>th</sup> Mortgage Tax receipts are consistent with the prior year. Mortgage Tax will most likely meet the \$1,300,000 budgeted for 2019. As of 06/30/19 \$623,055 was received and as of 06/30/18 \$622,633 was received.

Taking into consideration the property tax revenue recognition issues, approximately 50% of revenues were actually received as of 06/30/19. This activity is consistent with 06/30/18.

#### Water and Sewer Revenues

The first quarter water and sewer bills for 2019 were mailed in April for a May 15<sup>th</sup> due date and second quarter will be mailed in July for an August 15<sup>th</sup> due date.

#### Capital Revenues

The City closed on a General Obligation Bond on June 20, 2019 to finance various 2019 capital projects for \$9,809,804.

### **EXPENSES:**

#### General Fund Expenses

Finance Office – Discount on Taxes is a final figure.

Recreation – Recreation expenses are typically less than 50% expended when compared to budgeted amounts. This is due to the timing of when programs, clinics, and other activities occur.

All – Liability insurance has been paid in full for the year. Additional expenses would be for claims or additional coverage. Also most departments' total expenses are running at about 47%, which is consistent with prior years. Variances are due to seasonal expenses and grants. Retirement expenses have only been paid for 3 months of 2019. The remaining 9 months will be paid in December.

#### Capital Expenses

Capital expenses are usually larger in the months where weather is more conducive to construction.

#### Community Development

Since the Community Development block grants are awarded on a different schedule than the City's fiscal year, no budget is established.

Submittal Date: July 31, 2019  
 Agenda Date: August 6, 2019