

Community Development Block Grant 2020 Program Year and COVID-19 Funding Joint Application - Submission #5324

Date Submitted: 5/20/2020



CITY OF SARATOGA SPRINGS

OFFICE OF COMMUNITY DEVELOPMENT

City Hall – 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x2575 fax: 518-580-9480



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
2020 PROGRAM YEAR & CDBG COVID-19 FUNDING
- Joint Application -

IMPORTANT

2020 CDBG Guidebook

****DO NOT attempt to complete this application prior to reviewing the 2020 CDBG Guidebook (link provided above). Questions should be directed to the Community Development Planner at lindsey.connors@saratoga-springs.org****

Applying for:*

Regular 2020 CDBG PY
Entitlement Funding

CDBG-CV CARES ACT
Funding (COVID-19 related
activities)

Both/Either

Activity Name*

Bicycle Fixit Stations for All

Applicant Organization*

Bikeatoga

Address*

PO Box 670

City*

Saratoga Springs

State*

NY

Zip Code*

12866

Phone Number*

518 290 0746

Email Address*

info@bikeatoga.org

Contact Person*

William Ryan

Title*

President

Applicant Type*

Choose 1

City Department

Non-Profit Organization

Other Public Agency

List Department*

Federal ID #*

81-2978351

DUNS #*

n/a

Specify*

National Objective*

Choose 1

Benefit persons of low-moderate income

Address slum/blight conditions

Urgent need

Specify*

Low-Mod Income Area Benefit ▼

Choose 1

Requested CDBG Entitlement Funding*

\$2000

Requested CDBG COVID-19 Funding*

0

If zero, please indicate.

If zero, please indicate.

Funding leveraged from other sources*

0

Total activity cost*

\$2000

20% of total project costs strongly recommended, but not required. If zero, please indicate.

Proposal Abstract *

Bikeatoga would like to continue to collaborate with the City of Saratoga Springs in order to to install a Bike Fixit Station at the entrance of Railroad Run on West Circular Street and one in the vicinity of the Saratoga Springs Recreation Center in order to benefit the low income located in the adjacent Census Blocks by mid June 2020. In 2017, Bikeatoga and the City of Saratoga Springs previously collaborated to install a bicycle Fixit Station at the Saratoga Springs Public Library to great success. Bikeatoga would like to continue this successful collaboration in order to push for a better future by making functional cycling more convenient, accessible, and safer in and around Saratoga Springs, NY.

Please provide a BRIEF overview of your proposal.

Persons served*

30000

This activity is...*

new

How many low-moderate income persons will be served through this activity?

Activity Beneficiaries*

We believe that the installation of the Fixit Stations will contribute greatly to those living in the community due to their proximity to the proposed location of the Fixit Station. Stations like these are an incredible asset to the community, contribute to a more vibrant city, and they must be distributed around the city to ensure that if someone's bike breaks down, they have a fix-it station within a mile that they can easily walk to.

We would like one placed at the entrance to Railroad Run at West Circular Street. Railroad Run is a major travel corridor for low income people as they get the 450 bus south, travel to Spa State Park or attend the YMCA. By having the Fixit Station located along this route low income people will be able to fix their bicycles en route to points south. We believe the installation of this Fixit Station will benefit those living in the Census Block in the vicinity of West Circular and bound to the north by Washington Street as well as the area bound to the south by Washington Street and contains much of the northwest portion of the inner tax district.

The City Recreation Center is a major meeting place for people of all incomes and it is located adjacent to Franklin Terrace, a low-income area of the city. We believe the installation of this Fixit Station will benefit those living in the Census Block bound by Jefferson Street to the east and the area bound by Union Avenue to the north and Crescent Avenue to the south.

Bikeatoga believes that by giving bicycles to people we give them agency and further that mission by teaching them to fix their bikes we give them further agency to affect repairs when they arise. By placing the ability to fix their bike in their community with the Fixit Stations, Bikeatoga hopes that people will be able to continue to enhance their lives through functional cycling and recreational cycling. The ability to fix their bicycles accomplishes this and fosters a self-reliant attitude that gives them pride in themselves and their community.

At Bikeatoga we never ask people's income level and are dedicated to helping anyone who asks. From our experiences serving the often under-served and analysis of the Census Block Map, we believe that the locations of these Fixit Stations will have the most impact on the low-income community of the city.

Identify who will benefit from the proposed activity. If the activity is designed to benefit: 1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve. 2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located. 3) a low-moderate income "limited clientele", identify the "limited clientele" group.

Performance Goals and Indicators*

Bikeatoga plans to introduce Saturday afternoon demonstrations in which a volunteer will be in attendance to note the number of users and educate the users on the Fixit Stations use. We previously hosted similar "pop-up" Fixit Station events to educate the public at the Saratoga Springs Public Library Fixit Station. We anticipate hosting similar "pop-up" events around the Fixit Station, where we will have mechanics on site to offer advice and we'll bring information on safe cycling to engage, inform, and empower visitors.

Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, # of businesses assisted, # of jobs saved or created, etc.)

Activity Timeframe/Schedule *

Ideally we would like to take delivery of the Fixit station then hand it over to the city of Saratoga Springs to install at their leisure. We would like to be installed by the middle of June. The study of use would take place each Saturday until the last Saturday in October with a report going to the city each month.

Include start, completion dates, and other significant performance stages.

Required Approvals/Permits*

We do not believe there needs to be a permit in place as the proposed area is on city property.

Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development/land acquisition projects, provide evidence of site control.

Site Control Documentation (if applicable)

No file chosen

Deed, MOU, purchase contract, etc.

Organizational Capacity*

Has your organization been a previous sub-recipient of City CDBG funds and/or any other federal award?

Yes No

Organizational Capacity (2)*

Have these activities been completed and all federal requirements met?

yes no

Authorized Electronic Signature Agreement*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

Electronic Signature*

William C. Ryan

Date*

5/20/2020

Activity Budget *

Complete and upload budget forms 1 and/or 2 (provided below) as appropriate. Depending on the activity, the applicant may need to submit one or both of the budget forms. On these forms, identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Upload copies of funding commitment letters or other evidence of funding support in the space provided. *In addition, more detailed budgets MAY be uploaded in the space provided. If an architect, engineer, or other personnel have conducted a cost analysis, upload a copy noting the author and date of analysis.

Budget Form 1 - Proposed Activity Program Operating Budget

[Budget Form 1](#)

Required for public service or economic development activities as applicable. Complete and save to your local computer, then upload below.

Upload Budget Form 1

No file chosen

Optional: Evidence of Funding Support

No file chosen

Proof of leveraged funding (ie. grant award letter, private donation commitment letter, etc.)

Budget Form 2 - Construction/Site Development Budget

[Budget Form 2](#)

Required for "bricks and mortar" activities (ie. construction, rehabilitation, land acquisition, etc.) as applicable. Complete and save to your local computer, then upload below.

Upload Budget Form 2

BudgetForm2-CDBGApp Bikeatoga.xlsx

Optional: Detailed Budget/Cost Analysis

No file chosen

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133 -- MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS*

Organization*

Bikeatoga

Mailing Address*

PO Box 670

Federal ID*

81-2978351

Phone #*

518 290 0746

Fax #

DUNS #*

n/a

Please identify your fiscal year (mth/yr to mth/yr):*

01/2020-12/2020

Please identify below the funding received during your last fiscal year.

Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name*

n/a

CDBG Program Year*

n/a

CDBG Funding Amount*

0

If not applicable, please reply N/A.

Other Federal Financial Awards (cash & non-cash):

Name & Catalog of Federal Financial Assistance (CFDA)#*

Federal Funding Amount*

n/a

0

If not applicable, please reply N/A.

Name & CFDA #

Federal Funding Amount

Name & CFDA #

Federal Funding Amount

During your last fiscal year, has your organization expended more than \$750,000 in total federal financial awards (incl. CDBG & all other federal assistance)?*

Yes

No

Single Audit Report*

No file chosen

Upload a copy of your organization's latest Single Audit Report.

Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? *

Yes

No

N/A

Please describe:*

Other Saratoga County Awards (cash & non-cash):

Program Name*

Year*

Award Amount*

n/a

n/a

0

If not applicable, please reply N/A.

Program Name

Year

Award Amount

Program Name

Year

Award Amount

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I agree.

Electronic Signature

Date

William C. Ryan

5/20/2020

-----ENVIRONMENTAL IMPACT & RISK ASSESSMENT FOR NEW CONSTRUCTION PROJECTS----- **----- (INCLUDING EXPANSIONS OF EXISTING BUILDING FOOTPRINTS OR REHAB** **PROJECTS OF 75% OR MORE)**

Does your proposed project include new construction, expansion of an existing building footprint, or rehabilitation of 75% or more of an existing building? *

- Yes
 No

Budget Form 2
CONSTRUCTION / SITE DEVELOPMENT BUDGET

	Entitlement Grant	Leveraged Funding	Total Activity Cost	Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal			\$ -	
Land Acquisition			\$ -	
Engineering			\$ -	
Architectural/Design			\$ -	
Fees and Permits			\$ -	
<i>Subtotal</i>	\$ -	\$ -	\$ -	
DEVELOPMENT				
Relocation			\$ -	
Site Preparation			\$ -	
Construction - materials	\$ 1,552.00		\$ 1,552.00	CDGB funds.
Construction - labor			\$ -	
Construction Financing			\$ -	
Other (please list below)				
	\$ 448.00		\$ 448.00	CDGB funds. For shipping and cost of upkeep.
			\$ -	
			\$ -	
<i>Subtotal</i>	\$ 2,000.00	\$ -	\$ 2,000.00	
TOTAL COST	\$ 2,000.00	\$ -	\$ 2,000.00	