



**MEMORANDUM
OFFICE OF THE COMMISSIONER OF FINANCE
CITY OF SARATOGA SPRINGS**

**MICHELE MADIGAN
COMMISSIONER OF FINANCE**

TO: Mayor Meg Kelly
Commissioner Anthony Scirocco
Commissioner Robin Dalton
Commissioner John Franck
Derrick Legall, Recreation Commission Chair
John Hirliman, Recreation Administrative Director
Deputies, Executive Assistants

CC: M. Lynn Bachner, Budget Director
Christine Gillmett-Brown, Director of Finance
Lisa Ribis, Secretary to the City Council
Kevin Kling, IT Systems Manager

FROM: Commissioner Michele Madigan

DATE: October 17, 2020

RE: 2021 Budget Workshops

The Budget Workshop schedule has been revised. Each workshop will be held in the Music Hall, they will all be live streamed, and there will be a public comment period at the each meeting. Zoom will not be available.

Please let Lynn Bachner (x2567; lynn.bachner@saratoga-springs.org) or me know if you need to change the dates, times, and/or the day your department is scheduled. We will do our best to accommodate.

- ✓ Thursday, October 22nd – 6:00 PM: Finance, Accounts, Capital
- ✓ Monday, October 26th – 6:00 PM: Mayor, Recreation
- ✓ Wednesday, October 28th – 6:00 PM: Public Safety
- ✓ Thursday, October 29th – 6:00 PM: Public Works

* additional workshops may be scheduled as needed.

Thank you.