



2023 PROJECT PROPOSAL FORM

PARTICIPATORY BUDGETING CYCLE 2



Please complete the application in its entirety. This application is a public document open for inspection and reproduction by any person. Personal contact information will be redacted prior to public release. Project applicants must be residents of Saratoga Springs or a non-profit organization located in Saratoga Springs.

Contact Name: _____

- Individual project
- Organizational project

Submitting Organization (if applicable): _____

Phone: _____

Email address: _____

Mailing address: _____

Information will be used for Participatory Budgeting program only.

Deadline for all submissions: May 1, 2023

To be considered for the ballot, all proposed projects must meet the criteria provided in the 2023 PB Guidebook.

This proposal represents Stage 1 of the project development process. Applicants will be invited to work with the Participatory Budget Committee to develop more detailed plans.

For more information about Participatory Budgeting and for a copy of the 2023 PB Guidebook, please visit the city's website: <https://www.saratoga-springs.org/2682/participatory-budgeting>

Project idea (1-2 sentence description of the project)

Whom will it benefit in the City of Saratoga Springs? *(Ex: Children, pedestrians, wildlife habitat)*

Project location *(Ex: West Side Rec, crosswalk on Grand Avenue)*

Estimated Cost?

Will the project require ongoing maintenance? If yes, what is the estimated cost?

Additional information/Detailed description *(Use the space below to provide additional details. Add up to five pages of additional information.)*

Supporting Information. Please provide supporting documents (including, e.g. pictures, examples) which you would like us to have in order to evaluate and explain your project idea. Be mindful that the Committee will have many proposals to review, so please be concise and grab our interest up front. Thank you!

Email Completed Forms To: heather.crocker@saratoga-springs.org
cc: samantha.clemmey@saratoga-springs.org

Mail to: Heather Crocker
Deputy Commissioner of Finance
Attn: Participatory Budgeting Committee
City Hall
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Saratoga Springs, NY 12866

Copies may be delivered to Tax Collector's office in City Hall, Monday-Friday 9:30am-4:00pm.