



City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS
Purchasing Department
474 Broadway
Saratoga Springs, New York 12866
Telephone 518-587-3550

DILLON C. MORAN
COMMISSIONER
STACY CONNORS
DEPUTY COMMISSIONER

February 22, 2023

Auditing Services RFP 2023-09
Addendum #1

Question: How many auditors are typically in the field each year and for approximately how many days?

Answer: Varies based on need.

Question: What were the fees for the financial statement audit, single audit and NYS DOT single audit last year?

Answer: Available on the City website, www.saratoga-springs.org

Question: Who is responsible for preparing the financial statements and notes?

Answer: City of Saratoga Springs

Question: What is the typical timing of fieldwork each year?

Answer: May-June

Question: Does the City prefer the audit to be conducted on-site or remotely?

Answer: This can be discussed with the firm the RFP is awarded to.

Question: Please confirm the first year to be audited under this contract is **December 31, 2023** and not the year ended **December 31, 2022**.

Answer: The first year to be audited is **December 31, 2022**. There is a type-o in the original RFP.