APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2015 Program Year Funding—

ACTIVITY NAME: Rebuilding Together Home Repair Projects in Saratoga Springs

APPLICANT: Rebuilding Together Saratoga County

MAILING ADDRESS: 267 Ballard Rd. Suite 4 Wilton, NY 12831

PHONE: 518-587-3315 FAX: 518-587-3314 EMAIL: michelle@rtsaratoga.org

CONTACT PERSON: Michelle Larkin TITLE: Executive Director

APPLICANT (select 1): City Department Private non-profit organization
Other Public Agency

20-0530683 (List Dept.) (List Federal ID #) (Specify)
_621495873 (DUNS #)

NATIONAL OBJECTIVE (select 1):
"Benefit persons of Low/moderate income" "Address slum/blight Conditions" "Urgent CD Need"

L/M Income Area Benefit "N/A" Slum/blighted Area "N/A" Urgent Need

L/M Income Limited Clientele Activities Slum/blighted Spot Basis
L/M Income Housing Activities "N/A" Urban Renewal Completion
L/M Income Job Creation/Retention

REQUESTED ENTITLEMENT FUNDING: $10,000

Funding Leveraged from Other Sources: $17,256

Total Activity Cost: $27,256
Proposal Abstract – please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:

__________________________
(Authorized Signature)

_Michelle Larkin______________
(Typed or Printed Name)

__________________________
(Executive Director)

____1/27/15___________________
(Date)

Please respond in writing to each of the following (add additional pages as necessary):

1. Activity Description
Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
   C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
   C-2) the inhabitants of a predominantly low–moderate income area, identify the Census Block Group in which the activity is located.
   C-3) designed to benefit a low–moderate income "limited clientele", identify the "limited clientele" group.

D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)
E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).

F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

2. ORGANIZATIONAL CAPACITY
A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).

B) Describe your organization’s experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.

C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.

D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

3. ACTIVITY BUDGET – (ATTACHMENTS 1, 2)
A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.

- Program Operating Budget (Attachment 1) – for all proposals including public service projects and construction/site development projects

- Construction/Site Development Budget (Attachment 2) – for construction/site development projects

B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS – (ATTACHMENT 3)
The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.

B) During your last fiscal year, if your organization expended more than $500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.
# Program Operating Budget

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Entitlement Grant</th>
<th>Leveraged Funds</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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<tbody>
<tr>
<td>Salaries</td>
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<td>Fringe</td>
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<td>Other</td>
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<td>(consultants, etc.)</td>
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<td><strong>Subtotal</strong></td>
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<tr>
<th>Overhead</th>
<th>Entitlement Grant</th>
<th>Leveraged Funds</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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<tbody>
<tr>
<td>Advertising/Marketing</td>
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<td>Program Supplies</td>
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<td>Rent &amp; Utilities</td>
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<td>Other – list below</td>
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**Construction / Site Development Budget**

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

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<tr>
<th>ENTITLEMENT GRANT</th>
<th>Leveraged Funds*</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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**Preconstruction**

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<td>Engineering</td>
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<td>Architectural/Design</td>
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<td>Fees and Permits</td>
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**Subtotal**

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**Development**

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<td>Relocation</td>
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<tr>
<td>Site Preparation</td>
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<td></td>
</tr>
<tr>
<td>Construction - materials</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Construction - labor</td>
<td>17,256</td>
<td>17,256</td>
<td>Donated volunteer labor, RTSC staff and overhead to manage projects</td>
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<td><strong>Subtotal</strong></td>
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<td><strong>TOTAL COST</strong></td>
<td>10,000</td>
<td>17,256</td>
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OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: REBUILDING TOGETHER SARATOGA COUNTY, INC.

MAILING ADDRESS: 267 BALLARD RD., SUITE 4, WILTON, NY 12831


DUNS #: 621495873

1. Please identify your fiscal year (mth/yr to mth/yr): Jan/2015-Dec/2015

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: Rebuilding Together Saratoga County Rehab Projects

CDBG Funding Program Year: 2014 CDBG Funding Amount: $10,557

3. Other Federal Financial Awards (cash & non-cash):

   GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) # AMOUNT OF AWARDS

   USDA HOUSING PRESERVATION GRANT 2014-2015 (HPG-1) $30,000

4. During your last fiscal year, has your organization expended more than $500,000 in total federal financial awards (incl. CDBG & all other federal assistance)?

   Yes * _____ No __X__

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance?

   Yes * _____ No __X__

* If "yes", please describe:

____________________________________________________________________________________

____________________________________________________________________________________
6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

______________________________________________________________

Authorized Signature

______________________________________________________________

1/27/15

Date
1. 2015 ACTIVITY DESCRIPTION for Rebuilding Together Saratoga County (RTSC)

Our mission is to bring volunteers and communities together to improve the homes and lives of homeowners in need. We provide critical home repair and accessibility modification services for low-income Saratoga County homeowners, including families with children, older adults, individuals living with disabilities and veterans. These services are provided at no cost to homeowners and focus on ensuring they can live independently in a safe and healthy home. RTSC is an affiliate of the National Rebuilding Together organization and our programs provide opportunities for involvement to help revitalize local communities. Our goal is to help keep existing homeowners in their home, stabilizing families and neighborhoods. We work with other social service agencies and local governments to identify at-risk homeowners who need home repair assistance in order to make their homes warm, safe and dry. The CDBG funding we are requesting will only be used for low to moderate income homeowners living in the City of Saratoga Springs. With the CDBG funding, we will assist a minimum of five homeowners. From time to time, we do assist a homeowner multiple years in a row. We are very conscious of duplicating services; therefore, we work closely with other agencies, in particular EOC, to avoid this.

Rebuilding Together Saratoga County continues to work with the poorest and most vulnerable members of Saratoga County. In 2014 the average household income of our clients was $23,209 with an average of 2 members in the household, which is well below the HUD income guidelines for low-income. Many of the homeowners we assist have an income of $1,200-1,500 a month. The average age of the homeowner we assisted in 2014 was 61 and on average, they have lived in their home for 20 years. There is never a cost to the homeowners we assist. Many of the repairs and modifications we make focus on safety issues, such as rotting stairs and hand railings. We address heating issues, such as furnaces, insulation, broken windows, poorly fitting doors and weather stripping. We also work to provide the home modifications needed to keep older adult homeowners in their home and independent as long as possible.

The nation is facing enormous problems, many of which have reached crisis levels. The low-income homeowners that Rebuilding Together serves are disproportionately affected and the costs of owning and maintaining a home are growing. Healthcare costs are skyrocketing, leaving low-income citizens with less and less disposable income for home repairs and modifications. Rebuilding Together Saratoga County works with its partners and volunteers to help these homeowners stay in their homes, which builds stronger and more vibrant neighborhoods.

We are requesting $10,000 in CDBG funds to buy the building materials, portable toilet and dumpsters needed to provide home repairs for five low-income homeowners. Our goal is to provide the services needed to ensure each homeowner can live independently in a home that is warm, safe and dry. We have received CDBG funding since 2009 and have always met or exceeded our stated goals. Our programs are ongoing and funding will be used upon receipt and projects will be completed within 12 months.

All necessary permits and approvals will be applied for when necessary.
2. ORGANIZATIONAL CAPACITY

Our 2014 annual report is enclosed, which describes our organization and includes a list of our Board of Directors. The report provides a snapshot of our grassroots organization, founded in 2003 by Michelle Larkin. We have received money from Saratoga Springs via the CDBG funding in past years and have leveraged the money given to us 2-3 times over. In the 11 years since our founding, RTSC has provided repair and accessibility modification services at 667 homes. In 2014 we completed repairs and renovations for 108 homeowners and 8 non-profit facilities, with the assistance of 1,000 volunteers donating 5,484 hours to help their neighbors in need. Thanks to the hard work of our unskilled and skilled volunteers in the community, we are able to leverage money given to us two to four times over.

Michelle Larkin, Executive Director will be responsible for the grant activity with project management and project oversight by Project Manager, Jeff McLellan, OT recommendations from Jacqui Harris and financial oversight from Board Treasurer, Paul von Schenk and Bookkeeper Lois Kellas.

We work closely with many neighborhood and community organizations to help us better serve low-income homeowners and avoid duplicating efforts. Many of these organizations also help us to identify applicants, including Saratoga County for the Aging, Saratoga County Economic Opportunity Council, Saratoga County Public Health Nursing Service, Saratoga County Department of Social Services, Transitional Services Association, Saratoga Hospital, Franklin Community Center, Shelters of Saratoga, and Captain Youth and Family Services. We also have long-standing relationships with corporate and community groups who provide volunteers.
Rebuilding Together Saratoga County
2014 Annual Report

Thank you to all of our sponsors and volunteers for supporting our efforts to help low-income homeowners in Saratoga County. With your support, we were able to help 108 families live in safer and healthier homes. Helping our neighbors in need binds us all together by our commitment, compassion and appreciation of each other’s contributions. When strangers act like neighbors, communities become stronger. Thank you for helping to build a strong community.

-Michelle Larkin, Executive Director Rebuilding Together Saratoga County

The mission of Rebuilding Together Saratoga County is to bring volunteers and communities together to improve the homes and lives of low-income homeowners. With the support of our many partners and volunteers, we repaired 108 homes and improved 8 community spaces, impacting the lives of nearly 9,000 people in 2014. We are proud to be Neighbors Helping Neighbors live independently in safe and healthy homes.

One of the homeowners we helped was a victim of domestic violence who fled her home with her son to escape her abuser. She purchased a mobile home in an unfamiliar area that she planned to fix up, but she quickly realized that the work needed to make the home livable was far beyond her resources. She and her son stayed with friends and family, even sleeping in their car at points, to survive last winter.

She writes, “I was living like I was homeless, yet I owned a home and paid lot rent every month. Once Rebuilding Together Saratoga stepped in to help, I finally felt some relief. I couldn’t believe how quickly things were happening. The hard work and dedication of the volunteers and staff greatly exceeds anything I could’ve imagined. I can’t thank you all enough for everything you have done as a community to help make my house a home.”
**Who We Are:** Rebuilding Together Saratoga County is part of the National Rebuilding Together organization, which began in 1988 and currently has 166 affiliates across the county working to preserve affordable homeownership and revitalize communities in need.

Founded in 2003 by Michelle and Dan Larkin with the support of the Saratoga community, Rebuilding Together Saratoga County has renovated and revitalized 667 homes and 65 nonprofit centers with the help of more than 6,500 volunteers who have dedicated more than 41,500 hours of their time, bringing hope and renewed pride to homeowners in need throughout Saratoga County.

**What We Do:** When qualified homeowners are not capable of making needed repairs, Rebuilding Together Saratoga County will coordinate the volunteers, skilled labor, tools and supplies necessary to fix the homes. These services are provided at no cost to the homeowner. We also work to rehabilitate properties that house qualifying nonprofit organizations serving our community. We focus our efforts on older adults, individuals living with disabilities, active and retired members of the armed services, and families with children, tailoring services to meet the needs of each individual homeowner. We work year-round to preserve affordable homeownership and ensure that low-income homeowners in our community can live independently in safe and healthy homes.

On June 22nd, Mike Shpur fell and suffered a severe spinal cord injury. He is now a quadriplegic. Mike and Cindy’s home was not wheelchair accessible, but thanks to the hard work and generosity of many, we were able to modify their home so Mike will be able to shower and move within the home in his wheelchair.

Mike and Cindy are so grateful for the help and support of the Saratoga community. They said, “We feel like an angel landed on our shoulder when your organization stepped in. Everyone was truly amazing and generous with their time. The bathroom, bedroom and the floors look beautiful. Mike will have a very nice bedroom. Thank you for the ramp and everything you did. We will never forget your generosity.”

**Who We Help:** Last year, we repaired 108 homes, serving 188 people in need and investing a market value of more than $500,000 into the Saratoga County community. We partnered with more than 1,000 volunteers who gave nearly 5,500 of their time. On average, the families we helped have lived in their homes for over 20 years, and their average income was $23,209, which is less than 30% of the Area Median Income (considered extremely low-income). 111 of the people we served are living with a disability, and their average age is approximately 60 years old.
In 2014, together we:

- Helped more homeowners in need than ever before, completing a total of 108 home repair projects along with 8 community space projects—a total of 116 projects.
- Expanded our staff and hired Jeff McLellan, Project Manager; Kathleen Stanko, Administrative Assistant; and Michaela Brown, PR and Grants Advisor.
- Welcomed two new board members, E.J. Harkins and JR George and said goodbye to long-time Board members and volunteers Paula Lomasney and Lisa Mitzen.
- Developed new partnerships with GE Foundation, Veteran’s Business Council, AIM Services, Trinity United Methodist Church, Wells Fargo Advisors, Saratoga Honda, and Pioneer Bank.
- Continued and expanded our partnerships with sponsors who have supported us for more than 10 years, including Allerdice, Stewart’s Shops, Roohan Realty, Curtis Lumber, Adirondack Trust Bank, Key Bank, Saratoga Builders Association, and Realty USA.
- Were awarded our largest grant to date.
- Successfully completed our first community cleanup day at the Royal Rhino mobile home park.
- Benefited from another hugely successful Saratoga Showcase of Homes (include how much we received?).
- Hosted two new volunteer orientation sessions.
- Established a safety kit program with the generous support of Allerdice that ensures all homeowners receive basic health and safety improvements at the first home preview.
- Recognized two Volunteers of the Year, John Maxam and Jack Grassmann!
- Hosted another successful annual dinner, raising nearly $80,000 to help homeowners in need!
- Continued to partner with our incredible Weekday Warriors, who volunteer regularly (often weekly or bi-weekly!) basis to help homeowners in need!
With your support, in 2015 we will....

- Hire another part-time Project Manager.
- Welcome new Board member Tammy Crawford of D.A. Collins.
- Expand our office space, thanks to the generous support of the Chazen Company and D.A. Collins.
- Launch a home maintenance workshop for homeowners.
- Implement a new electronic tool for home previews, which will help standardize the process and prioritize safety and health issues.
- Expand our volunteer training.
- Expand our partnerships with mobile home parks for community cleanup days.
- Continue our partnership with Habitat for Humanity of Northern Saratoga, Warren and Washington counties and the City of Saratoga Springs to construct a new home for a low-income family in Saratoga Springs.

Tim has Multiple Sclerosis and has struggled with being able to get in and out of his home and navigating the home safely and independently due to the layout. With assistance of a grant from NYS Homes and Community Renewal, we installed two stair lifts, as well as completed interior home repairs and modifications. Tim and Amy said, “Thank you Rebuilding Together for making my life easier! You are all wonderful!” It has been a joy to assist this family, and we are happy that Tim will be able to live more comfortably, independently and safely in his home.
Rebuilding Together Saratoga County 2014 Donors and Sponsors

$30,000 and above
Saratoga Builders Association

$15,000
South Glens Falls Marathon Dance

$10,000
Iannuzzo & Anderson, P.C.
Anonymous
City of Saratoga Springs CDBG Grant
Saratoga Casino and Raceway
Global Foundries-Town of Malta Foundation
Lowe's

$7,500 - $9,999
Marjorie Rockwell Fund for the Disabled of the Community Foundation for the Greater Capital Region

$5,000 - $7,499
J.M. McDonald Foundation
Ron & Michele Riggi
Vince & Patti Riggi
CDPHP
Fingerpaint
Saratoga Eagle
Alfred Z. Solomon Charitable Foundation
Informz
Home Depot

$2,500 - $4,999
Gilbane Building Co
Allerdice Building Supply
Linda G. Toohey Donor Advised Fund of The Community Foundation for the Greater Capital Region
DA Collins Construction Co.
Roohan Realty
Saratoga National Bank and Trust Co
The Adirondack Trust Co.
Curtis Lumber
Saratoga County

Stewart’s Shops
$1,000 - $2,499

$500 - $999
Presbyterian New England Congregational Church, Mobile Home Solutions, George and Barbara Mitchell, Maureen Nelson, Quakers Springs Methodist Church, Ayco Comp LP, Hudson Road Runners Mohawk Club, Wells Fargo Advisors, United Methodist Church of Saratoga Springs, Claudia and Kevin Bright, Anne Cinquemani and Paula Lomasney, Dave and Christine Blair, Molly and Ed Larkin, George and Julie VanDeusen, Lois Hunt, Split Rock Real Estate LLC, WDR CPA and Business Advisors, Elizabeth and John Collins, Circus Café, Realty USA, Pioneer Bank, Kelleher and Herkenham, Ken and Maureen Rice, AIM Services, ARCH Insurance, McKesson Foundation, All-Type Professional Door Service, Quaker Springs Methodist Church, Lauren Marr-Wood and David Wood, David and Connie Wood, Pom and Gene Fine, Balzer Tuck Architecture PLLC, Michaela and Damon Brown, Rick and Jean Gaylord, Saratoga Honda, Patrick and Christine O’Shea, The Veteran’s Business Council

$250 - $499

$25 - $249
Linda Dziengielewski, Nancy and Geoffrey Bornemann, Colonel and Jean Fleming, BOA Charitable Foundation, Michael and Kathy Hall, Joe and Pat Parisi, Melissa Pilkey, Bacon Hill Reformed Church, Gail Capobianco and John Michael Caldarho, Lori Leman, Southern Saratoga County Woman’s Club, Alpin Haus, Legacy Timber Frames, Betty and Mike O’Connor, Richard and Doris Daigle, Jim and Barb Cumming, Hope Church Diaconal Ministries, Judy and Jay Ekman, Marian Bigelow, Mary Lynn and Dave Clark, Charlie and Kathy DiSanto, Sally and Jim
Higgins, David and Darlene Rozell, Jennifer and Bernard Mirling, Sam and Phyllis Aldrich, Kevin and Judy Dooley, Ivan Edelson, Thomas Kenney, David and Helen Porter, Kris Clements, Byron and Margaret Evans, Cudney’s Launderers and Drycleaners, Patty and Richard Schwartzbeck, Marilyn and Bill Dockum, Rusty and Therese O’Neil, Gary and Leanne Raga, Pat and Joe Peck, Emily Muller, Ron and Joe Piracci, Sara and Dick Osborne, Chazen Co., Sterling Manor Financial, David and Cheryl Smith, Marie McHugh-LaClair, Lorraine and Robert Thompson, Jim and Val Clarke, Chip and Wendy Lund, Jamie Butler-Binley and Clint Binley, M.Anne and John Krasnicki, Jacquie Tinker, Shelly Riley, David and Julie McBath, Jane Costello, Marjorie Dickinson, Robert and Peggy Lounsberry, Dee Sarno, Ginnie Griffen, Old Saratoga Reformed Church, Saratoga Inspirations, Lisa Hall, Thomas and Kathleen Fisch, Steve and Peg Lawrence, Beth Loewenstein, Becky and Patrick Diggin, Bacon Hill Reformed Church, Jackie Nagel, Gail Barclay and Richard Polak, Richard and Janet Berls, Jack and Janet Lillibridge, David Snyder, John and Nancy King, Jack and Ruby Grande, Michael and Sandra Schwartz, Dan and Deb Boghosian, Jeffrey and Deane Pfeil, Anne Carlisto, Betsy and Richard Miklas, John Pellerin and Francey McLeod, Joe and Maureen Pratt, Charles and Jane Lindberg, John and Colleen Boardman, Bill and Nancy Hieber, Ali Anechiarico, Joe Elliot, Jeff and Katherine Daly, Kelly and Frank Marshall, Sharyl Backus, PM Valastro and R. Storms-Valastro, Paul Tucci, Therese Bosse, Fred Barthelmas, Jeffrey and Kara Ellenbogen, Ronald Owen, Elaine and Arnold Alpert, Michele Richens, Deidre Ladd, Art Johnson, Deb Madden, Michael Lanci, Meg Kelly, Connie Meisner, Adam Dailey, Theresa Kratchmer, Anonymous, Bill and Carol Ouellette, Scott Varley Group, Inc., Melissa and Paul Lambert, Ann and Mike Cocca, Nan and David Travers, Rachel Toleman, Mark Hogan, Michael and Kathy Stanko, Ken and Michele Beckley, Michael Egerman, Joanne Robbins, Jenafre Carelli, Anonymous