



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
September 30, 2016**

**GENERAL FUND
EXPENSES
Public Works Dept – Detail**

3rd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
3 COMMISSIONER OF PUBLIC WORKS											
1440 CITY ENGINEER'S OFFICE	\$646,101	\$168,771	\$814,873	\$523,056	\$80,673	\$211,144	74.1%	\$401,207	\$103,391	\$153,670	76.7%
1 Personal Services	\$497,151	\$0	\$497,151	\$343,641	\$0	\$153,510	69.1%	\$351,841	\$0	\$130,896	72.9%
2 Equipment	\$25,700	\$44,385	\$70,085	\$46,176	\$23,605	\$305	99.6%	\$0	\$0	\$417	0.0%
4 Contracted Services	\$123,250	\$124,386	\$247,636	\$133,239	\$57,068	\$57,329	76.8%	\$49,366	\$103,391	\$22,357	87.2%
1490 COMMISSIONER OF PUBLIC WORKS	\$280,646	\$52,940	\$333,587	\$226,066	\$4,421	\$103,100	69.1%	\$196,875	\$19,342	\$75,289	74.2%
1 Personal Services	\$257,821	\$41,834	\$299,656	\$214,747	\$0	\$84,909	71.7%	\$188,760	\$0	\$68,969	73.2%
2 Equipment	\$1,000	\$0	\$1,000	\$752	\$0	\$248	75.2%	\$1,562	\$0	\$438	78.1%
4 Contracted Services	\$21,825	\$11,106	\$32,931	\$10,567	\$4,421	\$17,943	45.5%	\$6,552	\$19,342	\$5,883	81.5%
1620 CITY HALL	\$318,686	\$28,468	\$347,154	\$197,471	\$2,701	\$146,983	57.7%	\$199,708	\$4,180	\$87,485	70.0%
1 Personal Services	\$155,986	\$32,668	\$188,654	\$124,337	\$0	\$64,317	65.9%	\$100,800	\$0	\$38,070	72.6%
2 Equipment	\$1,200	\$1,150	\$2,350	\$2,326	\$0	\$24	99.0%	\$1,690	\$0	\$60	96.6%
4 Contracted Services	\$161,500	(\$5,350)	\$156,150	\$70,809	\$2,701	\$82,641	47.1%	\$97,217	\$4,180	\$49,355	67.3%
1621 DRINK HALL/SENIOR CITIZENS CEN	\$27,600	\$0	\$27,600	\$10,424	\$263	\$16,913	38.7%	\$23,095	\$1,928	\$10,195	71.1%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$27,600	\$0	\$27,600	\$10,424	\$263	\$16,913	38.7%	\$23,095	\$1,928	\$10,195	71.1%
1622 OLD LIBRARY	\$12,500	\$0	\$12,500	\$2,493	\$0	\$10,007	19.9%	\$433	\$0	\$4,567	8.7%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$12,500	\$0	\$12,500	\$2,493	\$0	\$10,007	19.9%	\$433	\$0	\$4,567	8.7%
1623 CITY GARAGE	\$632,718	\$77,018	\$709,735	\$464,743	\$3,983	\$241,009	66.0%	\$424,934	\$4,103	\$146,165	74.6%
1 Personal Services	\$540,318	\$76,100	\$616,418	\$417,897	\$0	\$198,521	67.8%	\$366,074	\$0	\$112,332	76.5%
2 Equipment	\$3,000	\$350	\$3,350	\$748	\$2,579	\$23	99.3%	\$2,353	\$0	\$647	78.4%
4 Contracted Services	\$89,400	\$568	\$89,968	\$46,098	\$1,404	\$42,465	52.8%	\$56,506	\$4,103	\$33,186	64.6%
1682 COURT ROOM SECOND FLOOR CH	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1910 LIABILITY INSURANCE	\$350,744	(\$10,000)	\$340,744	\$266,093	\$0	\$74,651	78.1%	\$292,604	\$0	\$505	99.8%
4 Contracted Services	\$350,744	(\$10,000)	\$340,744	\$266,093	\$0	\$74,651	78.1%	\$292,604	\$0	\$505	99.8%

3rd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$37,812	\$37,812	\$29,914	\$6,814	\$1,084	97.1%	\$74,733	\$21,836	\$3,738	96.3%
4 Contracted Services	\$0	\$37,812	\$37,812	\$29,914	\$6,814	\$1,084	97.1%	\$74,733	\$21,836	\$3,738	96.3%
5010 STREETS	\$2,634,951	(\$148,213)	\$2,486,738	\$1,469,279	\$83,015	\$934,444	62.4%	\$1,811,438	\$99,590	\$611,957	75.7%
1 Personal Services	\$1,906,801	(\$193,737)	\$1,713,065	\$1,083,380	\$0	\$629,685	63.2%	\$1,282,357	\$0	\$448,732	74.1%
2 Equipment	\$57,000	(\$7,539)	\$49,461	\$46,030	\$0	\$3,431	93.1%	\$68,618	\$46,724	\$5,025	95.8%
4 Contracted Services	\$671,150	\$53,062	\$724,212	\$339,869	\$83,015	\$301,329	58.4%	\$460,464	\$52,866	\$158,200	76.4%
5110 HIGHWAYS	\$453,935	(\$15,000)	\$438,935	\$303,303	\$0	\$135,632	69.1%	\$347,423	\$0	\$92,617	79.0%
1 Personal Services	\$450,935	(\$15,000)	\$435,935	\$303,303	\$0	\$132,632	69.6%	\$347,423	\$0	\$89,617	79.5%
4 Contracted Services	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0%	\$0	\$0	\$3,000	0.0%
5111 HIGHWAY MISCELLANEOUS	\$287,253	(\$71,982)	\$215,271	\$81,200	\$2,728	\$131,343	39.0%	\$88,623	\$2,601	\$42,053	68.4%
1 Personal Services	\$33,353	(\$30,983)	\$2,370	\$0	\$0	\$2,370	0.0%	\$7,290	\$0	\$8,835	45.2%
2 Equipment	\$55,000	\$0	\$55,000	\$48,669	\$0	\$6,331	88.5%	\$6,000	\$0	\$100	98.4%
4 Contracted Services	\$198,900	(\$40,999)	\$157,901	\$32,532	\$2,728	\$122,641	22.3%	\$75,333	\$2,601	\$33,118	70.2%
5112 CHIPS	\$400,000	\$328,897	\$728,897	\$541,263	\$143,661	\$43,973	94.0%	\$428,549	\$157,699	\$63,482	90.2%
1 Personal Services	\$94,732	\$64,000	\$158,732	\$150,366	\$0	\$8,366	94.7%	\$111,998	\$0	\$27,734	80.2%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$305,268	\$264,897	\$570,165	\$390,897	\$143,661	\$35,607	93.8%	\$316,551	\$157,699	\$35,748	93.0%
5182 STREET LIGHTING	\$430,000	\$16,678	\$446,678	\$304,537	\$15,537	\$126,604	71.7%	\$304,158	\$12,999	\$135,926	70.0%
4 Contracted Services	\$430,000	\$16,678	\$446,678	\$304,537	\$15,537	\$126,604	71.7%	\$304,158	\$12,999	\$135,926	70.0%
5650 OFF STREET PARKING	\$203,263	\$375	\$203,638	\$89,453	\$442	\$113,743	44.1%	\$92,498	\$353	\$51,963	64.1%
1 Personal Services	\$102,963	\$0	\$102,963	\$76,029	\$0	\$26,934	73.8%	\$76,940	\$0	\$28,720	72.8%
2 Equipment	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$96,300	\$375	\$96,675	\$13,424	\$442	\$82,809	14.3%	\$15,558	\$353	\$23,242	40.6%
6420 SPECIAL ASSESSMENT DISTRICT	\$15,000	\$4,109	\$19,109	\$4,110	\$0	\$15,000	21.5%	\$0	\$0	\$15,000	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$15,000	\$4,109	\$19,109	\$4,110	\$0	\$15,000	21.5%	\$0	\$0	\$15,000	0.0%

3rd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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7110 PARK & CASINO	\$460,139	\$12,236	\$472,375	\$321,774	\$9,803	\$140,798	70.2%	\$293,001	\$23,162	\$86,653	78.5%
1 Personal Services	\$312,989	\$1,785	\$314,775	\$231,951	\$0	\$82,823	73.7%	\$210,974	\$0	\$24,741	89.5%
2 Equipment	\$10,000	(\$400)	\$9,600	\$2,472	\$0	\$7,128	25.7%	\$3,331	\$0	\$1,669	66.6%
4 Contracted Services	\$137,150	\$10,850	\$148,000	\$87,350	\$9,803	\$50,846	65.6%	\$78,696	\$23,162	\$60,243	62.8%
7112 SPIT N SPAT REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$6,598	\$0	\$352	94.9%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$6,598	\$0	\$352	94.9%
7113 HIGH ROCK PARK	\$0	\$1,800	\$1,800	\$75	\$0	\$1,725	4.2%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$1,800	\$1,800	\$75	\$0	\$1,725	4.2%	\$0	\$0	\$0	0.0%
7120 VETERANS WALK OF HONOR DPW	\$0	\$34	\$34	\$34	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$34	\$34	\$34	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
7190 911 MEMORIAL	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7200 CAROUSEL	\$37,913	\$0	\$37,913	\$21,579	\$0	\$16,335	56.9%	\$23,453	\$0	\$13,838	62.9%
1 Personal Services	\$19,538	\$0	\$19,538	\$17,543	\$0	\$1,995	89.8%	\$17,054	\$0	\$1,862	90.2%
4 Contracted Services	\$18,375	\$0	\$18,375	\$4,035	\$0	\$14,340	22.0%	\$6,399	\$0	\$11,976	34.8%
7210 ITALIAN GARDENS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$3,050	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$3,050	0.0%
8140 STORM WATER CARRIERS	\$103,345	\$22,740	\$126,085	\$114,764	\$24	\$11,297	91.0%	\$63,504	\$7,310	\$1,809	97.5%
1 Personal Services	\$81,545	\$25,800	\$107,345	\$98,351	\$0	\$8,994	91.6%	\$58,631	\$0	(\$4,492)	108.3%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$21,800	(\$3,060)	\$18,740	\$16,413	\$24	\$2,303	87.7%	\$4,873	\$7,310	\$6,301	65.9%

3rd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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8180 TRANSFER STATION	\$248,359	\$150,348	\$398,707	\$184,865	\$118,245	\$95,597	76.0%	\$157,137	\$91,159	\$49,896	83.3%
1 Personal Services	\$106,059	\$47,500	\$153,559	\$118,010	\$0	\$35,549	76.8%	\$82,079	\$0	\$24,611	76.9%
2 Equipment	\$500	\$705	\$1,205	\$1,165	\$0	\$40	96.7%	\$0	\$0	\$500	0.0%
4 Contracted Services	\$141,800	\$102,143	\$243,943	\$65,690	\$118,245	\$60,008	75.4%	\$75,058	\$91,159	\$24,785	87.0%
8185 COMPOST FACILITY	\$92,520	\$1,250	\$93,770	\$64,285	\$132	\$29,353	68.7%	\$64,842	\$15,134	\$18,334	81.4%
1 Personal Services	\$62,770	\$0	\$62,770	\$45,240	\$0	\$17,530	72.1%	\$45,924	\$0	\$11,501	80.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$29,750	\$1,250	\$31,000	\$19,045	\$132	\$11,823	61.9%	\$18,918	\$15,134	\$6,833	83.3%
8189 STORM WATER POLLUTION PREV PLA	\$0	\$19,069	\$19,069	\$14,200	\$4,700	\$169	99.1%	\$789	\$0	\$0	100.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$19,069	\$19,069	\$14,200	\$4,700	\$169	99.1%	\$789	\$0	\$0	100.0%
8190 HAZARDOUS WASTE EDUCATION	\$20,000	(\$19,999)	\$1	\$0	\$0	\$1	0.0%	\$0	\$0	\$20,000	0.0%
4 Contracted Services	\$20,000	(\$19,999)	\$1	\$0	\$0	\$1	0.0%	\$0	\$0	\$20,000	0.0%
8560 TREES	\$271,740	\$54,460	\$326,200	\$224,675	\$264	\$101,261	69.0%	\$189,035	\$778	\$57,120	76.9%
1 Personal Services	\$222,490	\$33,545	\$256,035	\$171,485	\$0	\$84,551	67.0%	\$158,819	\$0	\$45,014	77.9%
2 Equipment	\$26,000	\$18,500	\$44,500	\$34,091	\$0	\$10,409	76.6%	\$17,863	\$0	\$4,987	78.2%
4 Contracted Services	\$23,250	\$2,415	\$25,665	\$19,099	\$264	\$6,302	75.4%	\$12,353	\$778	\$7,119	64.8%
8676 PUBLIC SERVICES	\$0	\$71,484	\$71,484	\$57,704	\$0	\$13,780	80.7%	\$0	\$26,484	\$0	100.0%
1 Personal Services	\$0	\$43,000	\$43,000	\$43,734	\$0	(\$734)	101.7%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$28,484	\$28,484	\$13,970	\$0	\$14,514	49.0%	\$0	\$26,484	\$0	100.0%
8810 CEMETRY	\$40,000	\$12,359	\$52,359	\$26,259	\$5,900	\$20,200	61.4%	\$19,730	\$0	\$23,870	45.3%
4 Contracted Services	\$40,000	\$12,359	\$52,359	\$26,259	\$5,900	\$20,200	61.4%	\$19,730	\$0	\$23,870	45.3%
9010 NEW YORK STATE RETIREMENT SYST	\$670,800	(\$21,033)	\$649,767	\$179,161	\$0	\$470,606	27.6%	\$178,763	\$0	\$605,100	22.8%
8 Employee Benefits	\$670,800	(\$21,033)	\$649,767	\$179,161	\$0	\$470,606	27.6%	\$178,763	\$0	\$605,100	22.8%
9045 LIFE INSURANCE	\$3,634	\$0	\$3,634	\$2,562	\$0	\$1,072	70.5%	\$2,644	\$0	\$1,233	68.2%
4 Contracted Services	\$3,634	\$0	\$3,634	\$2,562	\$0	\$1,072	70.5%	\$2,644	\$0	\$1,233	68.2%

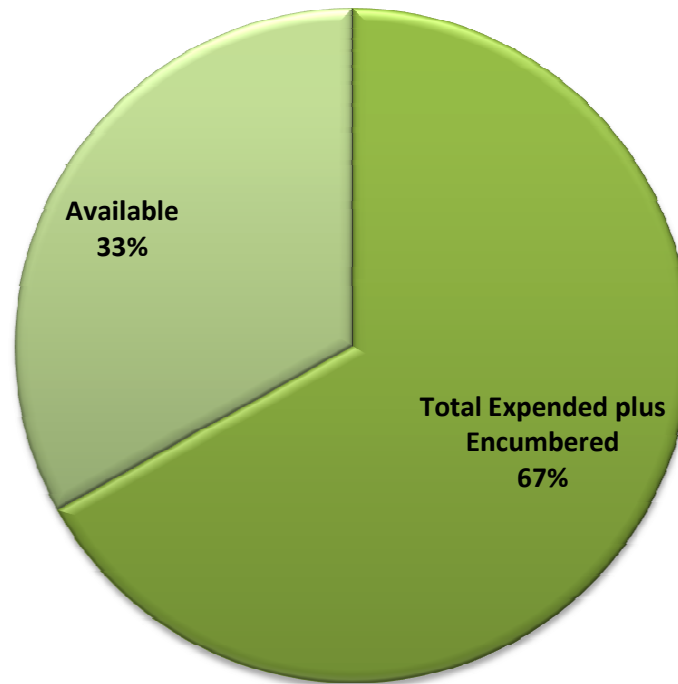
3rd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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9050 UNEMPLOYMENT INSURANCE	\$30,000	\$0	\$30,000	\$9,984	\$0	\$20,016	33.3%	\$7	\$0	\$9,993	0.1%
4 Contracted Services	\$30,000	\$0	\$30,000	\$9,984	\$0	\$20,016	33.3%	\$7	\$0	\$9,993	0.1%
9055 DISABILITY INSURANCE	\$3,352	\$0	\$3,352	\$1,547	\$0	\$1,805	46.1%	\$1,588	\$0	\$1,764	47.4%
4 Contracted Services	\$3,352	\$0	\$3,352	\$1,547	\$0	\$1,805	46.1%	\$1,588	\$0	\$1,764	47.4%
9060 HOSPITALIZATION	\$1,863,822	\$490	\$1,864,312	\$1,341,819	\$0	\$522,493	72.0%	\$1,288,789	\$0	\$481,546	72.8%
1 Personal Services	\$42,091	\$0	\$42,091	\$29,314	\$0	\$12,777	69.6%	\$29,182	\$0	\$13,878	67.8%
8 Employee Benefits	\$1,821,731	\$490	\$1,822,221	\$1,312,505	\$0	\$509,715	72.0%	\$1,259,607	\$0	\$467,668	72.9%
9089 SICK LEAVE	\$10,765	\$7,277	\$18,042	\$18,042	\$0	\$0	100.0%	\$353	\$0	\$10,412	3.3%
1 Personal Services	\$10,765	\$7,277	\$18,042	\$18,042	\$0	\$0	100.0%	\$353	\$0	\$10,412	0.0
											72.4%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$10,549,787	\$782,388	\$11,332,175	\$7,096,734	\$483,306	\$3,752,135	66.9%	\$6,976,508	\$592,048	\$2,879,584	72.4%

3rd Quarter 2016 General Fund Expense Budget - Public Works Dept



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-09/30/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.