

APPLICATION FOR  
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM  
 — 2017 Program Year Funding—

**ACTIVITY NAME:** Saratoga Community Health Center Addiction Medicine Program

**APPLICANT:** Saratoga Hospital/Saratoga Community Health Center

**MAILING ADDRESS:** 211 Church Street, Saratoga Springs, NY 12866

**PHONE:** 518-886-5606

**FAX:** 518-450-1018

**EMAIL:** kmcneice@saratogacare.org

**CONTACT PERSON:** Katherine McNeice

**TITLE:** Program Director

**APPLICANT (select 1):** City Department

(List Dept.)

Private Non-Profit Organization

14-1338547

(List Federal ID #)

060523602

(DUNS #)

Other Public Agency

(Specify)

**NATIONAL OBJECTIVE (select 1):**

"Benefit persons of Low/moderate income"

L/M Income Area Benefit

"Address slum/blight Conditions"

"N/A" Slum/blighted Area

"Urgent CD Need"

"N/A" Urgent Need

L/M Income Limited Clientele Activities

L/M Income Housing Activities

L/M Income Job Creation/Retention

Slum/blighted Spot Basis

"N/A" Urban Renewal Completion

**REQUESTED ENTITLEMENT FUNDING:** \$ 45,000

**Funding Leveraged from Other Sources:** \$229,874

**Total Activity Cost:** \$274,874

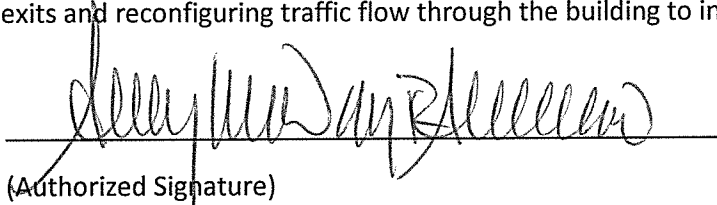
**Proposal Abstract - please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:**

Our proposed project is renovation of space at the Saratoga Community Health Center (CHC) to accommodate increased Behavioral Health services. This is an important expansion of the activities that were initiated through 2013 and 2015 CDBG awards to Saratoga Hospital for the CHC, which opened in downtown Saratoga Springs in September, 2013. The proposed expansion/renovation will provide treatment space for substance use disorder (SUD) patients in the newly developed Addiction Medicine program. The CHC was created to fill gaps in access to primary care, dental care, and behavioral health care services for the uninsured and underinsured in Saratoga Springs communities. Patients now have access to primary care provided by two physicians and two nurse practitioners. Three licensed medical social workers and two board certified psychiatrists are on staff to support patients with behavioral health needs. Three dentists and two hygienists provide

comprehensive dental care primarily for uninsured/underinsured families. Saratoga Hospital goals for 2017 are to conduct a minimum of 8,900 primary care visits, 6,700 dental care visits, and 4,415 visits for behavioral health intervention. For the purposes of the Community Development Block Grant (CDBG) program, we are proposing to deliver these services to 2,100 residents of Saratoga Springs, New York.

Through the new Addiction Medicine program, in 2017 we anticipate providing substance use disorder care to 400 - 600 patients through 3,050 visits, primarily serving low-to-moderate income residents. Saratoga Hospital has hired a board certified psychiatrist as well as a physician credentialed in Addiction Medicine to spearhead this new program.

The CHC needs to renovate and expand the current Behavioral Health space to accommodate the addition of the Addiction Medicine program. This will be accomplished through the renovation of the current Behavioral Health suite, adding an additional three therapy rooms, a nurse's station, and an exam room. Renovations will also include additional employee exits and reconfiguring traffic flow through the building to insure that safety measures are in place for patients and staff.

  
(Authorized Signature)

Vice President, Community Engagement

(Title)

Amy V. Raimo

(Typed or Printed Name)

January 31, 2017

(Date)

Please respond in writing to each of the following (add additional pages as necessary):

#### 1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

##### A) Identify whether the activity is new, ongoing, or expanded from previous years.

Our activity is an expansion of the building and renovation activities funded through two previous CDBG awards; one in 2013 and a second in 2015. Those awards allowed us to establish, and subsequently increase access to, medical services provided at the CHC. Patient visit volume has exceeded annual goals each year with 2016 achieving over 17,000 visits (serving over 6,600 patients) within the primary, dental, and behavioral health care settings. Saratoga Hospital provided \$625,293 in financial assistance for patients who demonstrated financial hardship to pay for medical services, and 251 patients were referred to the hospital's health insurance navigation program.

In 2017, Saratoga Hospital plans to renovate the CHC's current Behavioral Health suite, expanding into space on the first floor (currently a community room and teaching food pantry) to accommodate additional space to provide substance use disorder services. The (updated) mission of the CHC is to:

- Deliver high quality, compassionate, preventative primary, dental, addiction medicine and behavioral health care to low-to-moderate income, medically underserved residents of Saratoga Springs, regardless of their ability to pay. A minimum of 23,065 visits is anticipated in 2017. A minimum of 2,100 visits will be provided directly to Saratoga Springs residents during this grant year.
- Develop provider/client relationships. This is accomplished through the utilization of a comprehensive electronic health record system (Medent) which gathers client information around social deterrents to patient health, their environmental circumstances at home and at work, their diet, medication, immunizations, and other health-related issues. This allows staff to assess client needs and provide them with steps they can take to acquire and sustain good health.
- Identify patterns of chronic illness in this underserved population and deliver services and programs that respond to urgent health needs including disease management education.

- Utilize space to house not only physicians and support staff, but community service agencies that have the capacity to support our health care mission and provide resources and case managed guidance for CHC clients.
- Refer clients in need of specialized care to physicians and to treatment centers where the required care can be delivered.

Through these objectives, we continue to encourage medically and emotionally underserved residents to work with CHC staff and community service partners to acquire essential health care, follow up on CHC provider visit recommendations, and take responsibility for meeting their personal health care needs.

Saratoga Hospital requests a \$45,000 Community Development Block Grant to allow us to move forward with the renovation and expansion of behavioral health care space in order to add addiction and substance use disorder services.

**B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.**

The community need that our activity is intended to address is a lack of Addiction Medicine services in our community. This need currently impacts over 17,689 children and adults on a county-wide basis as detailed in the following chart. While data specific to the City of Saratoga Springs was not available, substance use disorders clearly impact thousands of children, adults, and families within Saratoga Springs. Our activity will address this need by providing adequate space for patient services and providers.

Addiction Medicine is the use of medications, in combination with behavioral health therapies, to provide a whole-patient approach to the treatment of substance use disorders. This integrated approach to care has demonstrated that when treating substance use disorders, a combination of medication and behavioral therapies is most successful. Saratoga County has rapidly growing numbers of community members and families that have been and/or continue to be impacted by substance use disorders. The abuse of prescription medications, opiates and alcohol have joined ranks with the prevalent use of heroin. In 2016, the new “drug of choice” became fentanyl. This drug combined with heroin is known to be the most lethal combination on the streets today. The most recent data available is from 2014 (below). Anecdotally we know that the substance use disorder epidemic has grown exponentially in 2016, crippling lives and families.

Saratoga County 2014 Substance Use	Number of Visits
Emergency Department visits (any SUD diagnosis)	4,389
Substance Abuse hospitalizations (any SUD diagnosis)	3,513
Drug-related hospitalizations	356
Newborn drug-related hospitalizations	22

Saratoga County 2014 Alcohol Use	Number of Residents
Individuals 12+ years estimated to have alcohol dependence or abuse	13,300
Individuals 12+years estimated needing/not receiving alcohol treatment	13,300
Cirrhosis hospitalizations	49
Deaths due to cirrhosis.	24

**C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:**

**C-1) Individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.**

The beneficiaries of the proposed activities will be the residents of Saratoga Springs who present with substance use disorders in need of treatment. It is estimated that 2,100 residents of the City of Saratoga Springs will be eligible for services. We anticipate that 400 – 600 patients will benefit from this project in the first year.

The process that CHC staff employs to identify and reach out to the targeted population is canvassing and visiting places and organizations where prospective clients gather: soup kitchens, homeless and Code Blue shelters, public housing, back stretch workers and small downtown business employees. Leave-behind materials market the CHC's services, and community forums assist in educating the public on an on-going basis. We also partner with medical practices throughout Saratoga Springs to facilitate referrals to services at the CHC.

Additionally, persons of low-to-moderate income are identified through the following methods:

- CHC staff work with the Saratoga Hospital Emergency Department, Wilton Urgent Care, and Malta Med Emergent Care facilities to identify recent self-pay patients in need of health related services. Phone outreach is conducted daily to these potential patients to inform them of services available at the CHC. This process results in an average of 20 patients per month establishing relationships at the CHC.
- Saratoga Hospital provides on-site staff to enroll eligible patients into the hospital's financial assistance program in an effort to reduce the out-of-pocket expense for these patients. This allows for CHC staff to routinely encourage patients to schedule an appointment with a provider and assure them that fiscal concerns will be resolved.
- Saratoga Hospital provides Health Insurance Navigators to enroll any patient who has expressed interest in applying for health insurance.
- Community outreach and partnerships have helped to identify community residents in need of our services. Partnership building has been a focus as the CHC works to connect with community organizations, schools and local businesses to promote the services available at the CHC. Collaborative relationships have been established with the following agencies:

- Saratoga City Schools
- Saratoga Public Health
- Saratoga County Economic Opportunity Council
- The Franklin Community Center
- Saratoga Public Library
- The Cancer Services Program of Saratoga County
- Head Start
- Catholic Charities of Saratoga County
- Transitional Services
- Wellspring
- Code Blue
- City of Saratoga Springs

All CHC patients are asked, at the time of their appointment, to complete and sign a brief questionnaire that outlines their family household size, race and estimated annual income. Questionnaire responses are entered into a data base and continue to inform CHC staff of emerging demographics of the population served.

The CHC will respond to the needs of the community and the identified population within this application by providing access to the CHC and available health care services. Saratoga Hospital and the CHC remain committed to continually assessing the needs of the community and to identifying and eliminating barriers to accessing health care. All patients, especially those in our targeted underserved populations, who seek primary care, dental, addiction medicine and behavioral health services, will have access to providers and professional staff who

support preventative health efforts to sustain overall wellness. Additionally, all residents will have access to community services offered through the CHC that connect patients to health insurance options, financial assistance through Saratoga Hospital, county public health services, and other community and resource services.

The CHC Addiction Medicine program's mission will be to provide the highest quality care without judgement, in an atmosphere where people struggling with addiction can receive comprehensive, personalized, and respectful treatment through:

- Access to high quality, affordable substance use disorder and behavioral health treatment and management in both clinical and community settings
- Provision of medical and behavioral health support services for acute withdrawal
- Medical and behavioral health support to assist patients with the potential for chronic relapsing
- Access to resources that support patients and their families during treatment
- Access to primary and dental care to support the needs of the whole patient in a supportive and nurturing environment

C-2) **The inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.** *Not applicable*

C-3) **Designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.** *Not applicable*

D) **Identify your performance goals and the types of indicators you will use to document activity accomplishments and success.**

**(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)**

The overarching goal of this activity, specific to this application, is to renovate space at the CHC that will allow providers to interact with patients in a safe, professional, welcoming environment. Creating this environment will allow staff at the CHC to provide quality, affordable substance use disorder and behavioral health services to underserved residents of Saratoga Springs. A minimum of 3,050 overall provider visits is anticipated in 2017.

In addition to renovating space, goals of the new Addictions Medicine program will be:

- Providing access to an integrated addiction and behavioral health treatment program
- Increasing patient retention while in treatment
- Decreasing illicit opiate use among people with substance use disorders
- Increasing patient survival rates
- Supporting overall patient wellness through routine primary and dental health visits

Achievements will be assessed using the following indicators:

- Patient volume will be monitored on a weekly basis for addiction medicine and behavioral health
- Patient referrals to in-patient treatment programs, as well as to community resources, will be tracked
- Facilitation of patient navigation to health insurance enrollment and financial assistance support will be tracked and reviewed monthly to identify potential gaps in services
- Electronic Medical Record reports will be routinely reviewed to assess patient outcomes and treatment success for the target patient population

Expanded outreach efforts to engage community partners will be demonstrated through the development of newly established programming and community resources available to CHC patients.

E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).

Activity	Start Date	Completion Date
Addiction Medicine staff begin (staff are already hired)	3/15/17	Ongoing
Begin renovations for expansion of CHC patient rooms	3/15/17	5/30/17
Market Addiction Medicine services	3/1/17	On going
Develop targeted disease management programs to support patient wellness efforts	1/2017	On going
Enhance patient referral processes with partners	3/1/17	On going
Schedule patient visits (currently Dr. Simor is supporting BH needs of SUD patients)	1/2/17	Sustained
Track patient volume	3/15/17	Sustained
Track SUD treatment trends	4/1/17	Sustained
Enhance patient referral process with hospital ED and Urgent Care to encourage patients establishing with CHC services	On going	Sustained
Navigate patients to health insurance options and financial assistance support	On going	Sustained

F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

This project requires Certificate of Need (CON) approval from the New York State Department of Health, which has been received. Project also requires a building permit from the City of Saratoga Springs. The application for that permit has been submitted. Saratoga Hospital is the sole owner of the property at 24 Hamilton Street.

## 2. ORGANIZATIONAL CAPACITY

A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).

The Saratoga Community Health Center has been in existence since September, 2013, and was supported through funding by the Saratoga Springs City CDBG Entitlement program in 2013 in the amount of \$115,207, and in 2015 in the amount of \$15,000.

For a list of Saratoga Hospital Officers and Board members, please see Attachment 1.

B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.

Saratoga Hospital is uniquely positioned for success in this activity. For more than a century, Saratoga Hospital has provided high-quality health care for Saratoga Springs and the greater Saratoga County region. Saratoga Hospital is an acute-care hospital licensed for 171 beds, including 129 medical/surgical, 12 pediatric, 14 maternity and 16 psychiatry beds. With more than 450 physicians and other medical professionals on staff, Saratoga Hospital offers care in a broad

range of medical specialties, emergency, and ambulatory surgery services. Its growing team of highly skilled surgeons offers leading-edge options in minimally invasive, laparoscopic and arthroscopic surgeries, muscle-sparing procedures, and robot-assisted surgery. Other hospital services include The Saratoga Center for Endocrinology and Diabetes, Pain Management Center, Center for Breast Care, and Saratoga Family Physicians.

Saratoga Hospital is the region's leading provider of outpatient services, from urgent and primary care to state-of-the-art imaging, pain management, diabetes care, rehabilitation, occupational health, and more. The Hospital operates extension clinics in the communities of Galway, Malta, Milton, Schuylerville, Scotia-Glenville, and Wilton. It also offers outpatient surgical services at the Saratoga Surgery Center, a free-standing ambulatory surgery center.

Recent special accomplishments and recognition include:

- **Surgical and Intensive Care Services:** In 2015, Saratoga Hospital opened the new, 19-bed Marylou Whitney and Desmond DelGiaccio, MD Intensive Care Unit. In 2016 construction was completed on a new, three story Surgical Pavilion housing ten state-of-the-art Operating Rooms, new Surgical Registration and Waiting Areas, a new Surgical Screening Center, new pre and post-surgical space, enhanced surgical infrastructure, and improved family amenities. These new facilities enable us to deliver the highest levels of surgical and intensive care services, and position us to continue to recruit and retain the highest caliber physicians and staff.
- **Affiliation with Albany Medical Center:** Saratoga Hospital's partnership with Albany Medical Center started in 2009 with a program to improve stroke care for patients from the greater Saratoga region. In 2013, Albany Med and Saratoga Hospital partnered to establish Malta Med Emergent Care in Malta, the only urgent care facility with 24/7 access to the highest-trained emergency physicians in the region from Albany Medical Center. In 2015, Saratoga Hospital and Albany Med announced their intention to formally affiliate, which was completed as of January 1, 2017.
- **Leader in LGBT Care:** For the fourth year in a row in 2016, Saratoga Hospital was recognized as a "Leader in LGBT Healthcare Equality" by the Human Rights Campaign (HRC) Foundation, the educational arm of the country's largest lesbian, gay, bisexual and transgender (LGBT) civil rights organization. Saratoga Hospital is one of a select group of healthcare facilities nationwide to be named Leaders in LGBT Healthcare Equality. Facilities awarded this title meet key criteria, including patient and employee non-discrimination policies that specifically mention sexual orientation and gender identity, a guarantee of equal visitation for same-sex partners and parents, and LGBT health education for key staff members.
- **Magnet Designation:** Saratoga Hospital was re-designated as a Magnet Hospital in 2015. Our hospital was the first hospital to achieve Magnet status in 2004, is one of just two Magnet hospitals in the region, and is the only hospital in the region to have maintained accreditation for more than a decade.
- **Commission on Cancer Accreditation with Commendation:** The Mollie Wilmot Radiation Oncology Center (ROC) was awarded full accreditation by the American College of Radiation Oncology (ACRO) in 2015. This accreditation reflects that ROC staff, policies, and treatment methods all meet or exceed national standards for cancer patient care.
- **Blue Distinction Centers in Spine Surgery, Knee & Hip Replacement, and Bariatric Surgery:** Saratoga Hospital is a Blue Distinction Center for Spine Surgery, Knee & Hip Replacement, and Bariatric Surgery. To earn Blue Distinction designation for a particular specialty, hospitals must demonstrate expertise that results in fewer patient complications and readmissions compared to other hospitals. Designated hospitals also must maintain national accreditation. Those recognized as Blue Distinction+ Centers meet national quality thresholds and are on average 20 percent more cost-efficient in an episode of care compared to other hospitals. Saratoga Hospital is the only Capital Region facility to be recognized as a Blue Distinction Center+ for Spine Surgery.

**C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.**

Saratoga Community Health Center's Program Director, Katherine McNeice, will be responsible for program and financial management of the proposed activity. Ms. McNeice's position is a current position.

Site development contractors will be selected upon funding commitment, and will be under the direction of Kevin Ronayne, Vice President, Operations and Facilities at Saratoga Hospital. Mr. Ronayne's position is also a current position.

D) **Identify any other agencies/partners involved in this activity and define their roles and responsibilities.**

### **3. ACTIVITY BUDGET - (ATTACHMENTS 2, 3, 4)**

A) **Include attached budgets as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.**

- **PROGRAM OPERATING BUDGET (Attachment 2)** - for all proposals including public service projects and construction/site development projects
- **CONSTRUCTION/SITE DEVELOPMENT BUDGET (not applicable)** - for construction/site development projects
- **CONSTRUCTION COST BREAKDOWN/ROUGH AVERAGE (Attachment 3)** - **NOTE:** The original bids for this project were not acceptable to Saratoga Hospital leadership. As a result, they requested that the low bidder – AOW Associates – rework their numbers. Attachment 3 reflects a rough average of the original and revised estimates from AOW Associates.
- **CHC FIRST FLOOR RENOVATION PLAN (Attachment 4)** – This Floor Plan depicts the renovated space for the Addiction Medicine program.

B) **Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.**

Funding leveraged for this project will come from several sources:

- The 2017 Operating Budget of Saratoga Hospital is budgeted to contribute \$1,270,000 in operating support for the CHC's 2017 year, inclusive of the new Addiction Medicine program. It is anticipated that this program will operated at an annual deficit approximating \$200,000 - \$300,000 which will be supported in this manner.
- Corporate and Individual Support: The Saratoga Hospital Foundation currently has proposals in progress for support of this project totaling \$200,000.

We have again approached the City of Saratoga for CDBG program support, as we believe this project and its programmatic need clearly aligns with the criteria established in the 2017 CDBG Entitlement Program.

Not only has Saratoga Hospital made significant annual commitments to the operating support for the CHC; this year, the Hospital has made the largest cash commitment for capital projects in the Hospital's history, approximating \$20 Million. Capital commitments for 2017 will support the installation of a second Linear Accelerator for the Mollie Wilmot Radiation Oncology Center, a second Cardiac Catheterization Lab, renovation of the Hospital's former Nursing Home to acute care space, and the first phase of a multi-phase renovation and expansion of the Maternity Services unit.

Due to funding these multi-million dollar capital needs, the 2017 Capital Budget could not accommodate the CHC renovation project for Addiction Medicine. The Hospital, however, is confident that the cost of this project may be fully funded through alternative sources including the CDBG program. We hope this provides the selection committee with a stronger understanding of the value and importance a Community Development Block Grant award will have on our organization and the patients we serve.



**4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 5)**

The City of Saratoga Springs is responsible for ensuring that sub recipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 5 and include it with your application.
- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.



**Attachment 1**  
**2017 CDBG Entitlement Program Application**  
**2017 Saratoga Hospital Board of Trustees**

Dennis A. Brobston, President  
Saratoga Economic Development Corporation

Angelo G. Calbone, President and CEO  
Saratoga Hospital

Judith A. Ekman  
Community Volunteer

Michael H. Iacolucci, **Chair**  
Community Volunteer

Christel A. MacLean, Managing Member/Co-Founder  
Circus Restaurant Group, LLC  
Saratoga Juice Bar, LLC

Frank Messa  
Owner, Sperry's Restaurant  
President, Saratoga Hospital Foundation Board of Trustees

Donna Montalto, MPP, Chief of Staff/Senior Director, Special Projects  
Mount Kisco Medical Group PC

Marianne A. Mustafa, MD  
Saratoga Family Medicine

Alan C. Oppenheim, President  
ACO Property Advisors

George J. Silver, Jr., MD  
Orthopaedic Associates of Saratoga

Theresa M. Skaine, Esq., **Vice Chair**

N. Keith Stewart, Agent, **Treasurer**  
State Farm Insurance

Michael J. Toohey, Esq., **Secretary**  
Snyder, Kiley, Toohey, Corbett & Cox LLP

Heather M. Ward, Chairman  
Wright Family Foundation

Michael D. West, CFO  
Skidmore College

Janice M. White, EdD  
Community Volunteer

Timothy Brooks, MD, **President of the Medical Staff**  
Saratoga Hospital

Steven M. Frisch, MD, Senior Executive Vice President  
Albany Medical Center

Robert T. Cushing, Executive Vice President and Chief Operating Officer  
Trustco Bank  
Chair, Albany Medical Center Board of Directors

(ATTACHMENT 2)  
PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
<b>PERSONNEL</b>				
Salaries		2,992,207	2,992,207	Saratoga Hospital Operating Budget
Fringe		688,208	688,208	Saratoga Hospital Operating Budget
Other (consultants, etc.)		0	0	
Subtotal		3,680,415	3,680,415	

<b>OVERHEAD</b>				
Advertising/Marketing		0	0	
Program Supplies		256,346	256,346	Saratoga Hospital Operating Budget
Rent & Utilities		26,600	26,600	Saratoga Hospital Operating Budget
Purchased Services		221,382	221,382	Saratoga Hospital Operating Budget
Repairs and Maintenance		29,400	29,400	Saratoga Hospital Operating Budget
Other (insurance, equipment)		70,551	70,551	Saratoga Hospital Operating Budget
Subtotal		604,279	604,279	

TOTAL COST		4,284,694	4,284,694	
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### Attachment 3

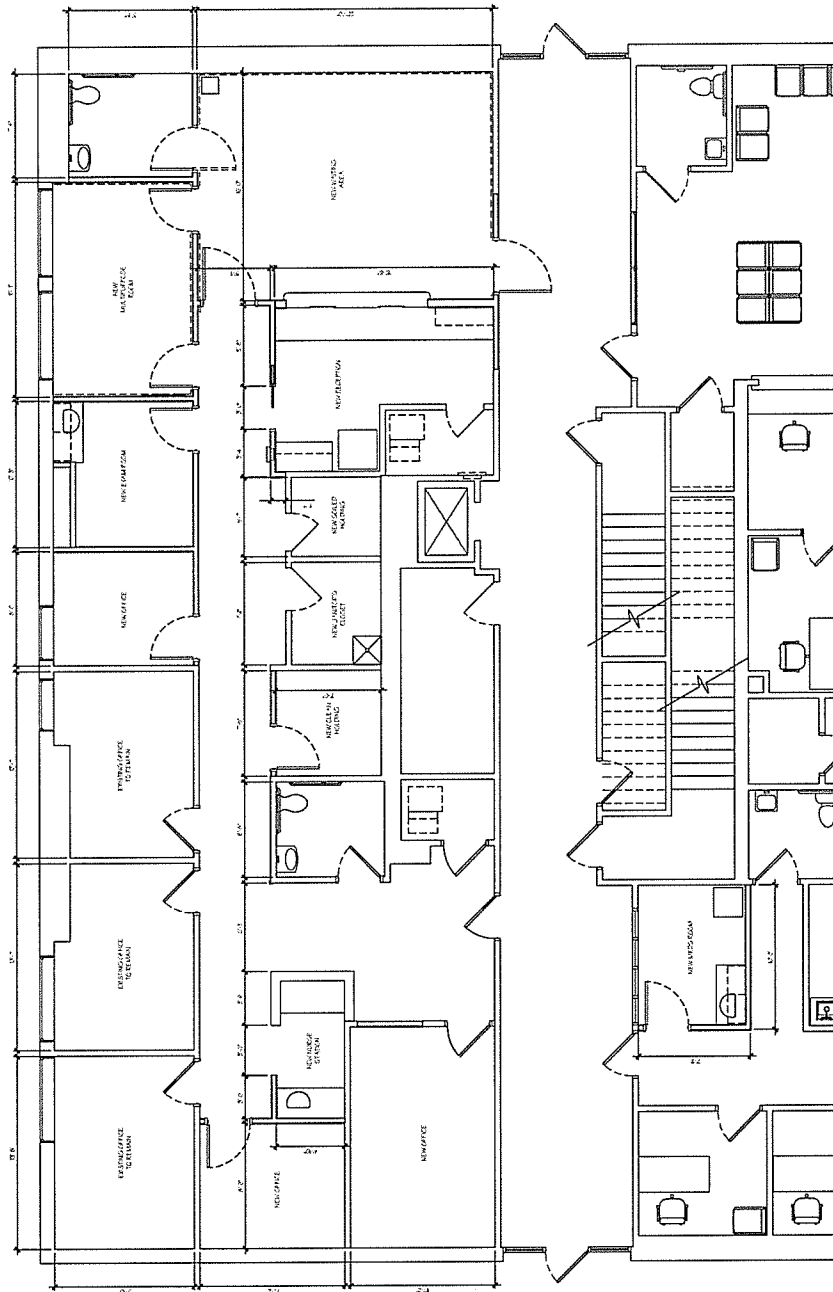
Community Health Center  
Construction Cost Breakdown  
Rough Average

1/23/2017

Demolition	12,321		
Furnish Millwork	11,509		
Furnish Doors, Frames & Hardware	14,350		
Glass & Glazing	3,550		
GWB Systems	23,375		
Dumpsters	650		
ACT	6,417		
Flooring	11,588		
Furnish Wall Protection	268		
Furnish Fire Extinguisher Cabinet	125		
Furnish Toilet Accessories	1,783		
Plumbing	27,510		
HVAC	26,291		
Electrical	21,250		
MEP Cut & Patch	13,395		
	<u>174,380</u>	113,347	Materials
		61,033	Labor
Install Millwork	4,013		
Install Door Frames	579		
Install Doors	964		
Install Hardware	2,050		
Painting	6,600		
Install Wall Protection	43		
Install Fire Extinguisher Cabinet	34		
Install Toilet Accessories	832		
	<u>15,113</u>	15,113	Labor
	Sub-total	189,493	
Contingency	<u>14,212</u>	9,238	Materials
		4,974	Labor
	Sub-total Construction	203,704	
General Conditions	16,341	3,268	Materials
		13,072	Labor
Permit	650	650	Permit
Insurance	2,883		
Overhead & Profit	16,296	19,179	Other
Project Total	<u>239,874</u>	<u>239,874</u>	
		125,853	Total Materials
		94,192	Total Labor
		19,179	Other
		650	Permit
		<u>239,874</u>	
		35,000	A&E
		<u>274,874</u>	

ATTACHMENT 4

FLOOR PLAN



1 FLOOR PLAN 1/8" = 1'-0"

**the ARCHITECTURAL COLLABORATIVE**

**SARATOGA HOSPITAL**  
Saratoga Hospital  
Saratoga Springs, NY 12158

**ERDMAN ANTHONY**  
1000 North 7th Street, Suite 100  
Saratoga Springs, NY 12158  
Phone: 518.584.3333  
Fax: 518.584.3334  
E-MAIL: erdman@erdmananthony.com

PROJECT NAME	CONDUIT FEEDLINE CENTER-PANEL AND ELEVATION
DATE	10-1-17
DRAWN BY	J
CHECKED BY	J
PROJECT NO.	10017
DATE	
DESCRIPTION	
NO.	

SCALE

(ATTACHMENT 5)  
OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133 MONITORING OF  
FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: Saratoga Hospital

MAILING ADDRESS: 211 Church Street, Saratoga Springs, NY 12866

FEDERAL ID #: 14-1338547

PHONE: 518-583-8340

FAX: 518-583-8662

DUNS #: 060523602

1. Please identify your fiscal year (mth/yr to mth/yr): 1/2017 to 12/2017

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: Enhancement of handicap accessibility for parking and entrance to the Saratoga Community Health Center

CDBG Funding Program Year: 2015 (funds disbursed in 2016)

CDBG Funding Amount: \$15,000

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

Not Applicable to Saratoga Hospital

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES \* \_\_\_\_\_ NO **X**

\* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES \* \_\_\_\_\_ NO **X**

\* If "yes", please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF Co. AWARDS

Not applicable to Saratoga Hospital

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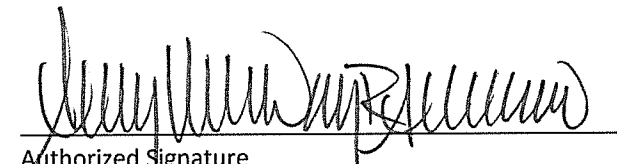
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Authorized Signature

1.31.2017  
Date