APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2018 Program Year Funding—

ACTIVITY NAME: Mother Susan B. Anderson Women’s Emergency Shelter Expansion Project

APPLICANT: Mother Susan B. Anderson Women’s Emergency Shelter

MAILING ADDRESS:
505 PO BOX 104
Saratoga Springs, NY
Zip: 12866

PHONE: 518-224-0696  FAX: 518-224-3193  EMAIL: ssa5ega@ymail.com

CONTACT PERSON: Kaysha Johnson-Bryden  TITLE: Treasurer/Board Member

APPLICANT (select 1): □ City Department □ Private non-profit organization □ Other
Public Agency

(List Dept.)

(List Federal ID #)

(Specify)

(DUNS 

NATIONAL OBJECTIVE (select 1):
“Benefit persons of Low/moderate income” □ "Address slum/blight Conditions" □ “Urgent CD Need”

□ L/M Income Area Benefit  □ "N/A" Slum/blighted Area □ “N/A” Urgent
Need

□ L/M Income Limited Clientele Activities  □ Slum/blighted Spot Basis

□ L/M Income Housing Activities  "N/A" Urban Renewal Completion

□ L/M Income Job Creation/Retention

REQUESTED ENTITLEMENT FUNDING: $8,000.00

Funding Leveraged from Other Sources: $200.00

Total Activity Cost: $8,200.00

Proposal Abstract – please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:
Please respond in writing to each of the following (add additional pages as necessary):

1. Activity Description
Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
   C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
   C-2) the inhabitants of a predominantly low–moderate income area, identify the Census Block Group in which the activity is located.
   C-3) designed to benefit a low–moderate income “limited clientele”, identify the “limited clientele” group.

D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
Proposal Abstract and Overview Page 1

The Mother Anderson Shelter was established in 1986, to shelter the homeless women and children in a safe and secure environment, each year we see an increase need for this service. This year’s grant is needed to service the increasing growth of the people in need in our community. Our facility has the capability to house more women and children and our transitional house is in need of repairs and updates. The block city grants help our organization meet the needs of the homeless and misplaced families. This year’s grant will assist us in servicing our residents by providing a new furnace/boiler for the Mother Susan B. Anderson Emergency Women’s Shelter. The current boiler is beyond repair and barely functioning. Our shelter requires constant maintenance to continue our success and give our clients a sense of security that is vital to their success and well-being.

MOTHER ANDERSON EMERGENCY SHELTER

2018 Expansion Project

2018 Activity Description

A. We are requesting new funding for the Mother Anderson Women and Children’s Emergency Shelter and Transitional Shelter to provide the residents with Case Management Care.

B. In 2017, the shelter maximized its bed capacity of 13 every month. The Shelter’s furnace is needed to continue to provide heat to our residents during the winter months. Without the furnace we will not be able to provide heat and continue our work year round. This funding would continue to support the direct needs of Saratoga Springs, New York’s community.

C. The Mother Susan Anderson Homeless Shelter has provided shelter to over 50 residents this past year. With the proposed changes, the yearly assistance will be closer to 50 residents. In addition to an increase of space, we have established program assistance and work with agencies within the county to provide the care our residents need to become more stable in our community

C-1. The homeless community. We will be able to accommodate heat for 13 residents.

C-2. The facility is located in the low-moderate income area of Census Block Group 610.003.

C-3. This grant will benefit the Homeless and low-to-moderate displaced families and victims of circumstances.

D. Our programs are designed to assist new residents within a 90 day period. We work with the New York State Department of Social Services, the Housing Authority and the EOC programs. The Director of the Mother Susan Anderson Shelter has developed a Case Management program for our employee to implement to each resident.

E. The furnace/boiler should take 5-7 days to install

F. N/A

MOTHER SUSAN B. ANDERSON EMERGENCY SHELTER
Officers/Board Members

Pastor Arnold J. Byrd II

Stacey McVaigh

Neysha Johnson-Byrd

Deaconess Doris Crawford

Deaconess Juanita Greco

Ruth Mattiello

President

Director

Treasurer

Member

Member

Member

MOTHER ANDERSON EMERGENCY SHELTER

2018 Expansion Project

Organizational Capacity

The Mother Anderson Emergency Shelter was started in 1986. It was the first women and children shelter in Saratoga County to address the needs of homeless females. We have seen positive changes in the lives of the clients throughout our 31 years of service. We provide our residents with food, clothing, counseling, and other basic needs.

A. The officers of the Mother Anderson Emergency Shelter are: President, Pastor Arnold J. Byrd II, Director, Stacey McVaigh, Treasurer- Neysha Johnson-Byrd, Board Member, Juanita Greco, Board Member Doris Crawford and Ruth Mattiello, Board Member. We have received funding since 2007 for approx... $28,000, 2008 around $15,500 2009 around $14,700, 2010 around $11,000, 2011 around $14,000, 2013 around $9,500, 2014 19,000, 2015 $35,000, and 2017 $19,340 respectively. These funds were used to repair, replace, roofing, exterior siding, removal of exterior type asbestos siding, plumbing and electrical repairs, basement floor, interior sheet rocking of walls, new handicap ramp, exterior house paint and porch remodel, new kitchen, flooring, and a new bathroom.

B. We have been involve with the Homeless Program for over 30 years, working with the City Community/Developmental Programs, Social Services, Mental Health, Domestic Violence and other Human Services Program, coordinating our efforts to address homelessness in our county/community. Our clients have left the shelter going into their own apartments, returning to Vocational Schools and families. Some were able to unite with their children. In the Expansion Project specifically, we have been able to provide temporary emergency housing shelter for families who do not qualify for the Women and Children Shelter living. For example in 2013 a row of houses caught fire and we were able to provide a home for 10 people who were immediately homeless. In 2014 and 2015, we provided a home to men estranged from their families, and women with male children. Our expansion home is furnished and the shelter provided them with everything they needed until they were able to stabilize their situation.

This year we have partnered with Suny HVCC to provide case management training for their interns and to provide us with additional staff. Our Shelter board is comprised of people with experience in the areas of: Business Administration, Social Work, Finance, and Health Care. We've had several newspaper media stories and honorable mentions about the achievements of our program and the success of our clients.

C. Pastor Arnold Byrd II, provides administrative policy making, Stacy McVaigh provides Social Service standards and leadership, Neysha Johnson-Byrd provides Financial Assistance and bookkeeping, Doris Crawford and Ruth Mattiello to House Leadership and Structure. Our new Case Manager provides Health and Wellness wellness to our residents. The Shelter also has a House Monitor delegate. There are no other
Agencies involved in this project.
(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

<table>
<thead>
<tr>
<th>Entitlement Grant</th>
<th>Leveraged Funds*</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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**PRECONSTRUCTION**

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<td>Engineering</td>
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<td>Architectural/Design</td>
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<td>Fees and Permits</td>
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<td><strong>Subtotal</strong></td>
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**DEVELOPMENT**

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<td>Relocation</td>
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<td>Site Preparation</td>
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<tr>
<td>Construction - materials</td>
<td>$200.00</td>
<td>$200.00</td>
<td>Fundraising Events</td>
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<tr>
<td>Construction - labor</td>
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<td>Construction Financing</td>
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<td>Other - (explain)</td>
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<tr>
<td>Subtotal</td>
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<td>TOTAL COST</td>
<td>$8,000.00</td>
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<td>$8,200.00</td>
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Donald Wayne
Stuart
Journeymen

A Job Well Done...  

Job  Mother Susan Anderson Mission  
60 Caroline Street  
Saratoga Springs, NY 12866

To

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Line Total</th>
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<tbody>
<tr>
<td></td>
<td>Installation of Gas Boiler</td>
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<td></td>
<td><strong>Scope of Work</strong></td>
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<td></td>
<td>Disconnect and remove existing boiler</td>
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<td></td>
<td>Replace auto feed</td>
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<td></td>
<td>Refit all piping and electric needed for new boiler</td>
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<tr>
<td></td>
<td>Install New Gas Boiler</td>
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<td>Complete and perform all required safety checks</td>
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**Materials**

- Boiler- energy efficient  
  - Unit Price: 3,900.00  
  - Line Total: $3,900
- Parts Needed (For Boiler and Fitting)  
  - Unit Price: 1,500  
  - Line Total: 1,500

**Labor Cost**

- Unit Price: 2800  
  - Line Total: 2800

Subtotal  

- $8,200.00

Sales Tax  

- 0

Total  

- 8,200.00

Accepted Signature:

Make all checks payable to Donald Wayne Stuart

*Thank you for your business!*
We hereby propose to furnish Labor & Materials as necessary to complete work as follows:

Retro existing gas fired boiler with new one sized to match.

Scope of work,

- Drain down, disconnect & remove existing boiler & near boiler piping.
- Set new boiler in place with 2 new circulators & near boiler piping as needed.
- Install new auto feed, #60 expansion tank, low water cut-off & auto vents.
- Refill system & check for leaks.
- Reconnect gas piping & electric, both high & low voltage.
- Mount CO detector if needed.
- Cycle system through heat mode to check for proper operation, adjust if needed.
- Go over operation procedure with customer & clean up area.

Equipment - Weil McLain model CGa-8 PIDN boiler.

All manufacturers stated warranties will apply.

Total cost of labor & materials,
Eight Thousand Seven Hundred Ninety-Five and NO/100 Dollars $8795.00
(ATTACHMENT 3)

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: Mother Susan B. Anderson Women’s Emergency Shelter Expansion Project

MAILING ADDRESS:
565 PO Box 104 Saratoga Springs, NY 12866

FEDERAL ID #: 14-11613500 PHONE: 518-226-0646 FAX: 518-226-3193

DUNS #: 

1. Please identify your fiscal year (mth/yr to mth/yr): 01/2018 to 12/2018

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: Mother Susan B. Anderson Women’s Emergency Shelter Expansion Project

CDBG Funding Program Year: 2017-18 CDBG Funding Amount: 34,340.00

3. Other Federal Financial Awards (cash & non-cash):
GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) # AMOUNT OF AWARDS

<table>
<thead>
<tr>
<th>CFDA #</th>
<th>Amount</th>
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<tbody>
<tr>
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</table>

4. During your last fiscal year, has your organization expended more than $750,000 in total federal financial awards (incl. CDBG & all other federal assistance)?
Yes * _____ No X

* If “yes”, include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered “no”, please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance?
Yes * _____ No X

* If “yes”, please describe:
6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

None

IDENTIFY AMOUNT OF CO. AWARDS

None

Authorized Signature

Date

28 Jan 2018