



## **BASEMENT FIT-UP PLANS:**

### **REQUIREMENTS FOR PERMIT**

The City of Saratoga Springs does not require signed/stamped plans for all basement fit-up applications. We do, however, require that a minimum amount of information be provided about the components to show code compliance.

The information that we require on a set of drawings is as follows:

**Floor Plan:** Provide a layout of the basement as it is to be finished. This should include cross-sections of interior and exterior walls. Please indicate whether framed walls are pre-existing.

**Dimensions:** Measurements of all rooms and doorways to be provided.

**Light/Vent:** Show how areas will meet 8% light and 4% vent requirement based on floor areas of each room. If being done mechanically, provide footcandle and fixture information for lights [www.gelighting.com/LightingWeb/na/resources/tools/](http://www.gelighting.com/LightingWeb/na/resources/tools/) and air change unit information for vent.

**Ceiling Height:** 6'8" clearance required from finished ceiling, 6'4" under beams and ducts.

**Smoke and CO Detectors:** Entire house must be brought into compliance with current standards. Hard wired in work areas, battery operated allowed in existing spaces.

**Means of Egress:** Access to exterior to be provided, direct access to exterior required from any bedrooms.

**Insulation:** Proof of compliance with the 2015 International Energy Conservation Code.

***Additional information may be required by the reviewing inspector as deemed necessary.***