City of Saratoga Springs
OFFICE OF COMMUNITY DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2575  fax: 518-580-9480
http://www.saratoga-springs.org/cd

APPLICATION INFORMATION PACKET

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
2019 PROGRAM YEAR

ACTIVITY NAME: Saratoga Senior Center Expansion
APPLICANT: Senior Citizens Center of Saratoga Springs
MAILING ADDRESS: 5 Williams Street, Saratoga Springs, NY 12866
PHONE: (518) 584-1621  FAX: (518) 581-8606  EMAIL: lois@saratogaseniorcenter.org
CONTACT PERSON: Lois Celeste  TITLE: Executive Director

APPLICANT (select 1):
☐ City Department  ☑ Private non-profit organization  ☐ Other Public Agency

NATIONAL OBJECTIVE (select 1):
“Benefit persons of Low/moderate income”
☐ L/M Income Area Benefit
☒ L/M Income Limited Clientele Activities
☐ L/M Income Housing Activities
☐ L/M Income Job Creation/Retention

“Address slum/blight Conditions”
☐ “N/A” Slum/blighted Area
☐ “N/A” Slum/blighted Spot Basis

“Urgent CD Need”
☒ “N/A” Urgent

REQUESTED ENTITLEMENT FUNDING: $13,000
Funding Leveraged from Other Sources: $22,500
Total Activity Cost: $35,500

Proposal Abstract - please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:

The Senior Citizens Center of Saratoga Springs is seeking support in the amount of $13,000.00 for soft costs towards our feasibility study to assess the current building, the growing needs of the senior population and how our current building can either be modified or expanded to meet those needs.

The senior population will continue to balloon, thanks to the baby-boom generation. This swell will impact the Center not only in increased membership numbers but also in the members' demand for high quality programming and services. Given this, the Center must grow and expand to continue to fulfill its mission. But this growth cannot be taken lightly nor undertaken haphazardly. It must be the result of intense study, considering all options, to ensure the benefits satisfy the senior population for years to come.

Currently the Senior Center serves about 100 people per day with a membership of over 1,000 seniors from the City of Saratoga Springs alone (140/day and 1,500 members County wide), totaling nearly 3,000 monthly visits and offering over 5,000 programs annually. Seniors are one of the fastest growing demographics in the U.S. with approximately 10,000 people a day applying for social security and they will comprise approximately 29% of our community by 2025.

Executive Director

(Authorized Signature)  (Title)
Lois Celeste 1/20/16  (Typed or Printed Name) (Date)
1. **Activity Description**

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

   *This proposal is for a new activity – Saratoga Senior Center Expansion.*

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

   Seniors are the fastest growing population in our community, representing nearly one quarter of Saratoga Springs’ population with anticipated growth in the coming years. According to the Saratoga County Office for the Aging the senior population is projected to be 29.6% of the total county population in 2025. The National Council on Aging projects that the elder population, 65 and older, will more than double from 2005 to 2060. United Way’s “ALICE” study confirms that seniors are a growing high-risk population with consequences for our entire workforce, economy, health care, and transportation systems regardless of geographic location. According to the National Council on Aging, people who participate in Senior Centers have higher levels of health, better social interaction, life satisfaction, and experience measurable improvements in their physical, social, emotional and mental well-being.

   The Senior Center has developed into a one-stop shop for our seniors in Saratoga Springs. We are the only agency in the City geared specifically to the senior population offering a wide range of social, educational, recreational, wellness, artistic, culturally stimulating services and presentations as well as support services including transportation. Serving this growing population, we will have greater demands on our programs and infrastructure thus, improving and maintaining this City building is imperative.

   The expansion project will allow the Center to continue to serve the current membership and have the capacity to assist even more seniors in our community. From 2011-2018, the Center experienced unprecedented growth. With this increasing membership from 300 to 1,500 and increasing demand there’s been no increase in the building footprint beyond space reorganization. Acoustics in the cobbed-together space make it hard for anyone to hear, let alone a senior citizen to hear. The exercise space doubles as group meeting space and storage. Storage closets and porches were turned into administrative offices and a tech center/library. Though getting by with reorganizing the available space has been “good enough” for a few years, the current space is not conducive to really meeting the needs of the current membership and certainly not for the influx of membership to come in the very near future. The needs are exceeding the space available. Our member’s interests are vast, and we strive to ensure there is a program for everyone.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:

   C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.

   C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.

   C-3) designed to benefit a low-moderate income “limited clientele”, identify the “limited clientele” group.

   *This project will benefit all seniors in Saratoga Springs, a presumed low to moderate income group by HUD standards. The majority of seniors we serve have limited or fixed incomes, do not drive, are geographically isolated from public transportation options, have limited access to affordable food options and are socially isolated.*

   *This project will also benefit the community as a whole. The Center is an emergency shelter “warming hut” for the City of Saratoga Springs, especially our most vulnerable populations and under the current circumstances with City Hall and the Recreation Center unavailable it is on standby for a full emergency shelter.*
D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success.  
(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

Success of Phase 1 will be indicated by completed studies and a clear direction being chosen for this project.

E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).

Phase I of the project is an in-depth feasibility study, to include drafting the future programming for the Center, review of the parcel and structure itself, pro-forming the project options and devising a fundraising plan. The Board of Directors has formed committees to facilitate this work. The Assessment of Operations committee is studying current programming, surveying senior members and non-members for their feedback and visiting other centers for cutting edge ideas. The pre-construction feasibility committee is considering all options for this project, putting together two full project pro-formas. A final determination of feasibility of the current structure for rehabilitation and addition or the recommendation of a new building, will be based on what is needed inside the structure and the condition of the current structure itself, made with the assistance of an architect, land planner, and structural engineer, and including the recommendations from the Assessment of Operations and staff. The Development Committee is compiling the Project Sources, including Grants, a Capital Campaign and In-Kind donations.

The Project timeline and milestones are as follows:

Phase 1 - Feasibility, (summer 2019) begins with a structural study of the current building (see attached proposal). With the engineer’s report and the findings of the Assessment of Operations committee in hand, the architect will provide space planning for both the current/rehabbed space and a potential new building (see attached proposal). Next, two pro-formas will be put together, one for a rehabilitation project and one for a new building project, including a construction cost estimation by Bonacio Development. While the pro-formas are being developed, additional studies may be required, including but not limited, to an Environmental Phase 1, Geotech or Hazard Survey. Finally, the two options will be presented to the Board of Directors and the City to decide on the direction of the project.

The land and building are City of Saratoga Springs property and the Saratoga Senior Center, as its own 501c3 has a current lease with the City. As part of Phase 1 of the project, the lease will be reviewed and re-negotiated with the Mayor and Council to facilitate the long-term stability of the Center. Meetings have already been held with the Mayor, Commissioner of Public Works and the Commissioner of Finance who are all supportive and fully aware of this project that is being pursued by the Senior Center.

Phase 2 – Fundraising, includes applying for State, Federal and local grants and beginning a Capital Campaign; commence upon completion of Phase 1 feasibility study, review and recommendations by Board of Directors and the City of Saratoga Springs.

Phase 3 – Design and Construction; commence upon successful fundraising efforts, with the goal of delivering the final product in 2021 or 2022 depending on the direction the project takes.

F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control. See attached letters of support from the city.

2. ORGANIZATIONAL CAPACITY

A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).

The Saratoga Senior Center is a not-for-profit organization that’s existed since 1955. Our mission is to empower seniors to achieve and maintain personal independence and individual well-being by providing program structure and support services necessary for healthy recreation, companionship, social involvement and problem solving.
Current City Funding:
The 2019 Mayor’s Budget includes $104,375.00 general operating support (approximately 17% of the Center’s operating budget).
In 2010 the Mayor’s budget included $84,375.00 (65% of the Center’s operating budget).

CDBG HUD Program. Year Program Amount funded:
- 2001 Triangle Psychosocial Program - Senior Center-CDBG 15,000
- 2003 Psycho-Social Program – Senior Center-CDBG 17,025
- 2013 Senior Center Advocate- Senior Center – CDBG $10,473
- 2017 $967 scholarships

Our Board of Directors:
- Michael D. Billok, Esq., President
- Raymond Bryan, Vice President
- George Koshuta, Treasurer
- Matt Pappis, Secretary
- Charles Amodio
- Annamaria Bellantoni
- Clark Brink
- Ellen Brodie
- Robert Crandall
- Kelly Ferguson
- Joe Hermann
- Kate Jarosh
- Mary Lentini
- Augusta Martin
- Christopher Myers
- Brendan O’Hara
- Matthew Pappis
- Elaine Sillery

B) Describe your organization’s experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.

For the past eight years the Center has balanced their budgets and been fiscally sound. Since September 2010 membership grew from 330 to over 1,500. Building usage has more than quadrupled now averaging 140 people per day using the Center. Programming is at an all-time high. The Center went from a budget of $130,000 in 2010 to over $750,000 currently via grants, fundraising, sponsorships, membership, programming and responsible fiscal management to support this growth. According to our most recent audits and financial reviews, the Center functions with a budget that is 91% program and only 9% administrative expenses. We successfully renovated our current space and raised and managed grants, donations and sponsorship monies to do so. In addition, several members of our Board of Directors have extensive experience in Development, Feasibility Studies and Construction.

C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.

Lois Celeste, Executive Director, has over 20 years of experience developing and managing non-profit agencies and budgets and has now been with the Center for over 8 years. All grant and staff management is the Director’s responsibility. Our treasurer, George Koshuta oversees all financial management of the agency. George brings
with him over 30 years’ experience in financial management in Citigroup including VP and CFO of their Corporate Credit Card Division.

In addition, as mentioned above the Board of Directors are all on committees contributing to various parts of this project. Key leaders and chairs include: Kate Jarosh, (Bonacio Construction), who chairs our Feasibility Committee; Michael Billok (Bond, Shoeneck and King), Tommy Uccellini (United Group of Companies) and Raymond Bryan (Janney Montgomery Scott and local developer) all sit on our Project Leadership committee.

Other community partners and contributors include: Libby Coreno Esq; Scott Townsend 3T Architects; David Carr, LA Group; Spring Line Design; Bonacio Construction Development.

D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities. See above narrative

3. Activity Budget - (Attachments 1, 2)
A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.

- Program Operating Budget (Attachment 1) - for all proposals including public service projects and construction/site development projects

- Construction/Site Development Budget (Attachment 2) - for construction/site development projects

B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support. See attached quotes

4. Monitoring of Federal Financial Assistance to Subrecipients - (Attachment 3)
The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.

B) During your last fiscal year, if your organization expended more than $500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.
## Project Budget

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

<table>
<thead>
<tr>
<th>Entitlement Grant</th>
<th>Leveraged Funds*</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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### Personnel

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<tr>
<th>Item</th>
<th>Amount</th>
<th>Amount</th>
<th>Amount</th>
<th>Amount</th>
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<td>Other</td>
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<td><strong>Subtotal</strong></td>
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### Overhead

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<tr>
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<th>Amount</th>
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<td>Program Supplies</td>
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<td>Rent &amp; Utilities</td>
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<td>Other – list below</td>
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<td>General Admin (15%)</td>
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<tr>
<td><strong>Subtotal</strong></td>
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### Total Cost

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<tr>
<th>Amount</th>
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<th>Amount</th>
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Office for the Aging, fundraising, cash on hand, Glens Falls foundation, Wesley, Saratoga Hospital
(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

<table>
<thead>
<tr>
<th></th>
<th>Entitlement Grant</th>
<th>Leveraged Funds*</th>
<th>Total Activity Cost</th>
<th>*Source of leveraged Funds and In-Kind Services</th>
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<td><strong>PRECONSTRUCTION</strong></td>
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<td>Libby Coreno</td>
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<td>Engineering</td>
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<td>Spring Line Design</td>
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<tr>
<td>Architectural/Design</td>
<td>8,000</td>
<td>20,000</td>
<td>28,000</td>
<td>LA Group/ 3 T Architects/ Bonacio Development</td>
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<tr>
<td>Fees and Permits</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>13,000</td>
<td>22,500</td>
<td>35,500</td>
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**DEVELOPMENT**

|                      |                   |                  |                     |                                               |
| Relocation           |                   |                  |                     |                                               |
| Site Preparation     |                   |                  |                     |                                               |
| Construction - materials |               |                  |                     |                                               |
| Construction - labor |                   |                  |                     |                                               |
| Construction Financing|                   |                  |                     |                                               |
| Other - (explain)    |                   |                  |                     |                                               |
| **Subtotal**         |                   |                  |                     |                                               |

**TOTAL COST**

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<tr>
<th></th>
<th>13,000</th>
<th>22,500</th>
<th>35,500</th>
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</table>
OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: ___ SENIOR CITIZENS CENTER OF SARATOGA SPRINGS

MAILING ADDRESS: 5 WILLIAMS ST SARATOGA SPRINGS, NY 12866

FEDERAL ID #: ___14-14587612___ PHONE: ___518-584-1621___ FAX: ___518-581-0681___

DUNS #: ______________________

1. Please identify your fiscal year (mth/yr to mth/yr): ___01/2019- 12/31/19___

2. Please identify below the funding received during your last fiscal year:

3. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: ___Saratoga Senior Center Expansion___

CDBG Funding Program Year: ___2019___ CDBG Funding Amount: ___$13,000___

4. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) # AMOUNT OF AWARDS

5. During your last fiscal year, has your organization expended more than $500,000 in total federal financial awards (incl. CDBG & all other federal assistance)?

   Yes * ___  No X___

   * If “yes”, include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered “no”, please complete, sign and return this form.

6. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance?

   Yes * ___  No X___

   * If “yes”, please describe:

7. Other Saratoga County Awards (cash & non-cash):

   IDENTIFY PROGRAM NAME & YEAR OF AWARD
   OFFICE FOR THE AGING – COMMUNITY CONNECTIONS – 2014/15
   OFFICE FOR THE AGING – BUILDING IMPROVEMENTS – 2014
   OFFICE FOR THE AGING – COMMUNITY CONNECTIONS – 2013/14
   OFFICE FOR THE AGING – COMMUNITY CONNECTIONS-2016
   OFFICE FOR THE AGING – CC – 2017
   OFFICE FOR THE AGING – CC – 2018

   IDENTIFY AMOUNT OF CO AWARDS
   $20,000.00
   $5,000
   $15,000
   $15,000
   $15,000

Authorized Signature ___ /30/19___ Date
January 30, 2019

Kate Jarosh, Director of Business Development
Bonacio Construction, Inc.
18 Division Street, Suite 401
Saratoga Springs, NY 12866

Re: Preliminary Feasibility Study and Programming for the Saratoga Senior Center located in Saratoga Springs, NY

Dear Kate,

As per your request and our recent discussions, 3tarchitects is pleased to submit this proposal for professional architectural and site design services for your consideration.

This proposal includes our understanding of the project, our role and a detailed breakdown of our proposed programming and feasibility services.

Project Understanding

Saratoga Senior Center is a non-profit, non-residential community center located in downtown Saratoga providing programs and services for adults age 50 and over. The goal of this project is to determine if their current location is suitable for a retrofit and if that is not the case, to design a new building on the same site understanding the current programming needs while anticipating future growth.

While the following is based on our experience with projects similar in nature, we are open to amending these services as necessary to meet your needs. The following is our proposed scope of work for your project.

Scope of Services

Phase I - Feasibility Study and Programming
The first task requires a general understanding of the site's opportunities and constraints through review of compiled data, analyses, and studies of the area. The second task focuses on gathering design and programming input through a series of design and programming meetings. This process will include the following tasks:
• Review the agency provided space program. Adjust as required.
• Evaluate the existing building to determine if it can be retrofitted.
• Evaluate the existing site to determine if it can house a new building.
In addition to above, following services are anticipated for this phase:
- Visit and analyze the site
- Perform and initial NYS Building Code review
- Compile, Analyze and Decipher suggestions and recommendations from the data
- Perform Site Inventory and Research
- Preparation of two concept site/building(s) plans
- The presentation of this Information will include the following items
  - Programming summary analysis
  - Site plan analysis & proposed layout(s)
  - Building design layouts, denoting uses and sizes

Assumptions / Exclusions
- A total of two (2) meetings covering the design presentations, etc. are anticipated.
- It is assumed that 3t will be presenting to the Board of Directors which is not included in the two (2) meetings noted above.

Fee Proposal for Professional Services

3tarchitects proposes to perform the services outlined herein for a lump sum fee of $16,000 of which $8,000 will be donated in kind service. Thereby, only $8,000 will be invoiced for the design services performed.

We would like to thank you for placing your confidence in 3t and look forward to working with you on this exciting project. Should there be any questions, please do not hesitate to contact our office.

Sincerely,

Scott Townsend, AIA LEED AP
Principal

I have read the agreement in its entirety and agree to have 3t perform the services as stipulated in this agreement:

Signature ___________________________ Date ___________________________
Kate Jarosh
25 January 2019

Kate Jarosh, Business Development Manager
Bonacio Construction, Inc.
18 Division Street, Suite 401
Saratoga Springs, NY 12866

Re: Structural Evaluation of Existing Building, Saratoga Springs Senior Center

Dear Ms. Jarosh:

Spring Line Design is pleased to submit this proposal for structural services outlined below. The scope of services is based upon our telephone conversations and review of available existing documentation for the existing building.

Spring Line Design Architecture + Engineering, LLP (SLD) and Bonacio Construction, Inc. (Client) agree as set forth below.

A. SCOPE OF SERVICES

The scope of services to be provided by SLD will be completed as follows.

Structural Observations, Limited Structural Analysis, Conceptual Modifications, and Report:
1. Review all available original construction and other record drawings and documentation.
2. Visit the site to:
   a. Observe the visible as-built information including structural framing configuration.
   b. Record general member sizes, spacing, and connections as can be observed.
   c. Observe the condition of the existing materials.
3. Determine the Live, Dead, Wind, and Seismic loads acting on the building and equipment structures as prescribed by the 2017 New York State Uniform Code (NYS-UC) or (the code).
4. Perform structural analysis on selected framing member to determine their adequacy in relation to current code requirements. Focus on those members are appear to be in distress, appear to be grossly undersized, or are part of geometry that doesn’t conform to common safe building practice.
5. Prepare a draft report on the structure outlining:
   a. Our field observations.
   b. Concerns regarding the adequacy of the structure to safely support loads.
   c. A list of framing systems that do not meet current code requirements giving, in each system, an order of magnitude of the shortcomings of each system.
   d. Commentary on potential repairs and improvements for each system that does not meet current code.
   e. Conceptual plans to renovate the building and/or expand the building by another story.
   f. A suggested list of priorities for implementing the recommended improvements.
   g. A suggested action plan outlining specific “next steps” for additional investigations and analysis that should be considered to advance the design or repairs and improvements.
6. Prepare a final report that addresses any questions or comments on the draft report.
The following technical assumptions govern the above scope of services:

1. Structural analysis shall be based upon minimum requirements of the code unless otherwise requested by the Client.
2. The building will be accessible fully accessible for visual observations at the time of our initial site visit.
3. Selective demolitions, if required to uncover and determine or verify the size and condition of existing structural elements, will be performed by others.
4. We do not anticipate the need for geotechnical investigation. If required, it is not within the scope of this proposal.

Services not included as set forth above are specifically excluded from the scope of SLD’s services. SLD assumes no responsibility to perform services not specifically listed above.

The following items are excluded from the scope of work unless requested by the Client as additional services:

1. Code review or design other than for sections of the code regulating structural scope.
2. Design of repairs.
3. A comprehensive structural analysis of the full structure addressing every component.
4. Attendance at meetings.
5. Cost estimates.
6. Preparation of construction documents or construction services.
7. Observations or commentary on issues related to Architectural, mechanical, electrical, plumbing, fire protection, and/or site design.
8. Preparation of as-built or record drawings.

B. FEE COMPENSATION

1. SLD will perform the listed services for a lump sum fee of $5,000.00. Mileage and travel time for the site visit(s) outlined above are included in the lump sum cost. Reimbursable expenses as described below are in addition to the lump sum cost.
2. Reimbursable expenses are not anticipated for the work of this agreement. If reimbursable expenses are incurred by SLD for the project, they are in addition to the lump sum fee and shall include the following: all project related printing and duplicating, binding, and shipping. No mark-up shall be applied to reimbursable expenses.

If the above is acceptable, we anticipate this proposal will be made part of a subconsultant agreement executed by the Client. Alternately, we can provide a stand-alone draft agreement for your review.

Thank you for considering SLD for this project. We look forward to working with you.

Sincerely,

[Signature]

Jeffrey Bak, PE  (NY, MA, CT)
SPRING LINE DESIGN
Architecture + Engineering, LLP
January 30, 2019

To Whom It May Concern:

I am aware that the Senior Citizens Center of Saratoga Springs, Inc. (the "Center") is in the process of undertaking a project to improve the capability of the Center to address the needs of area senior citizens; that this project includes but is not limited to an in-depth feasibility study, to include drafting the future programming for the Center, review of the parcel and structure itself, pro-forming the project options and devising a fundraising plan.

I have spoken with representatives of the Center about this project and understand that the Center is applying for a Community Development Block Grant for partial financial support of this project.

During my time in office I have supported the noble mission of the Center and their various initiatives, and I will continue to do so going forward. I support the undertaking of this project and wish them the best of luck.

Sincerely,

Michele Madigan
Commissioner of Finance
January 30, 2019

To Whom It May Concern:

The City of Saratoga Springs owns and leases the property at 5 Williams Street to the Senior Citizen’s Center of Saratoga Springs, Inc., hereinafter referred to as “the Center.” It is my understanding that the Center is applying for Community Development Block Grant (CDBG) funding for a project to meet the needs of area seniors.

General information about the scope of a feasibility study has been conveyed to me and I recognize the Center’s objective to obtain partial CDBG funding for the study.

I’m an avid supporter of our area seniors and efforts to provide them with additional programming and benefits.

Sincerely,

Anthony “Skip” Scirocco
Commissioner of Public Works